



# E-Mail Billing/Notice/Receipting Authorization Form

***\*This is an optional program***

The Town of Nobleford offers residents the opportunity to receive utilities bill notices, tax notices and receipts as attachments in an e-mail rather than by regular mail.

Utility Account Number		
Civic Address		
Mailing Address		
Property Owner's Name(s)		
Email Address (print)		
Confirm Email Address		
Phone Number(s)		

Initial

- I/We (the above-named customer(s)) understand that this service allows subscribers to view their Town of Nobleford **utility invoice** electronically. The electronic bill, also called the E-Bill, has the same value as a paper utility invoice from the Town of Nobleford and should be treated as such. By initialing this box, I agree to opt into this program.
- I/We (the above-named customer(s)) understand that this service allows subscribers to view their Town of Nobleford **tax notice** electronically. The electronic notice, also called the E-Notice, has the same value as a paper tax notice from the Town of Nobleford and should be treated as such. By initialing this box, I agree to opt into this program.
- I/We (the above-named customer(s)) understand that this service allows subscribers to view their Town of Nobleford **receipts** electronically. The electronic bill, also called the E-Receipt, has the same value as a paper receipt from the Town of Nobleford and should be treated as such. By initialing this box, I agree to opt into this program.
- I/We understand that the utility invoice/tax notice/receipt will be provided as a PDF attachment via the e-mail address supplied as stated above.
- Printed copies of your E-Bill/E-Notice/E-Receipt can be used to pay at your financial institution, online, by telephone banking, by mailing a cheque, or at the Town Office.
- When you agree to the Terms and Conditions of this service, you will no longer receive a paper utility invoice/tax notices/receipts from the Town of Nobleford.
- It is the subscriber's responsibility to provide the correct e-mail address and to inform the Town of Nobleford of any changes to the e-mail address. If you have not received your E-Bill/E-Notice fourteen (14) days after each invoicing date, please contact the Town Office at (403) 824-3555. Non-receipt is not justification for late payment and penalties will apply.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The personal information requested on this form is being collected with the Freedom of Information and Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions regarding the collection of this information, please contact the Town Office.