

Minutes of **Tuesday April 1, 2014 REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD IN THE PROVINCE OF ALBERTA**, held in Council Chambers, at 906 Highway Avenue Nobleford, AT 7:00PM

Council Mayor Don McDowell, Councillor Marguerite Wobick, Councillor Pete Pelley, Councillor Don Holinaty, Councillor Don Vincent

Staff Kirk Hofman, Chief Administrative Officer, Sammy Jordan, Recording Secretary

Gallery Karen Feenstra assistant to CAO.

Call to Order Mayor McDowell called meeting to order at 7:00pm

Open floor to citizens no one in attendance.

APPROVAL OF AGENDA

April 4, 2014 Agenda

#130-2014 MOVED BY Councillor Pelley to accept the agenda for the April 1, 2014 regular Council meeting.

CARRIED

APPROVAL OF MINUTES

February 18, 2014 Minutes

Unfinished business: P5 subdivision spelling, residential zone, change \$ sign to %.
Spelling: "appreciate" to "appreciation".

#131-2014 MOVED BY Councillor Hollinaty to approve the minutes of the March 18, 2014 Regular Council Meeting minutes.

CARRIED

DELEGATIONS – No delegations

UNFINISHED BUSINESS 7:04pm

\$279,073 unrestricted Surplus. Transfer \$179,073 to operating contingency reserve for year ending December 31, 2013.

CAO: one resolution is needed regarding the \$279,073 in unrestricted surplus funds. CAO suggests that \$179,073 should be transferred to an operating contingency reserve for year ending December 31, 2013.

#132-2014 MOVED by Councillor Vincent to transfer \$179,073 to the operating contingency reserve for year ending December 31, 2013.

CARRIED

7:30 YPM, James Nakashima, 2013 Audit presentation

Run through the financial statements. Pg. 3: The auditor's report states that it is the Village of Nobleford management's responsibility to supply all financial reports.

Mr. Nakashima notes that this was a clean audit.

Statement of financial position: Cash received has gone down by almost \$1 million, although investments were also up by almost 1 million. In 2012 \$40,000 was expensed in land and 2012 statements have been restated.

Total financial assets of the Village of Nobleford = \$3.3 million. Payables are down slightly. Long-term debt is decreasing.

There are net financial assets of \$2.9 million. This is money that the village has in order to fund future projects. Mr. Nakashima has noted that Nobleford's net financial assets are quite good for a village of Nobleford's size.

There is equity of about \$13.5 million.

Statement of operations: Total revenue= \$780,000. Expenses are in-line with what was budgeted.

Statement of change in net financial assets: net decrease of \$123,000.

Statement of cash flows: Cash provided by operating transactions: \$312,00 was raised by everyday activities. The Village of Nobleford has paid down its debt by \$37,000. \$666,000 is left over in deferred revenue.

Long-term debt. 2 outstanding loans. \$88,000 in principals will be paid.

Note 7: Accumulated surplus. The total equity of the village is \$13 million. \$10 million of this is already tied up in hard assets.

Note 10: Breakdown of property taxes. Other expenses are in line with what was budgeted.

Sidewalks are listed under materials and supplies in the financial statements.

Note 15: Salary and benefits disclosure. What council and designated officers were paid over the course of the year.

Note 17: budget amounts. The differences in the Council's budget and the approved

audit budget show to the amount of \$10,235.

Page 17: Changes in accumulated surplus. Details what has happened in the village's equity over the past year. \$259,000 was transferred out of reserve and into unrestricted.

\$219,000 was spent on capital assets. \$100,000 in unrestricted, \$3.1 million restricted, and \$10 million invested.

Questions: Concerns expressed over local official's pension plans. In excess of \$4.9 billion unfunded liability which increases yearly.
Ratio analysis of municipalities report: The assets and financial assets are higher than the debt that the village has incurred. Nobleford is in a strong position.
Post-audit letter: The audit is not designed to catch fraud. Having said that, they have not found anything to the possible effect of fraud. No difficulties with the audit – went very smoothly. Thanks to Kirk and Karen for putting together a smooth operation.

#133-2014

MOVED by Councillor Vincent to accept the Village of Nobleford Consolidated Financial Statements for the year ended December 31, 2013, as presented by Young Parker McNab Certified Tax Accountant James Nakashima.

CARRIED

8:03: Recess to sign the financial documents.
8:11: Meeting resumed.

Bylaw #628, re-designate lands to R1 amendment to Land Use Bylaw #614, 1st and 2nd reading

and bylaw requirements, CAO is in discussion with ORRSC planner Perry Nuefeld for the new P-5 development

Councillor Wobick is concerned with the dimensions concerning double and single dwelling homes. Bylaw 628 . 1 schedule 2. b) Of the 2 unit dwellings. CAO has confirmed that the minimum area for both is the same.
 Mayor proposes to get a large map of Phase 5 residential area for convenience in the future.

Any commercial buildings need to approach Council to get approval in order to build in the P-5 residential area.

#134-2014

MOVED by Councillor Holinaty #628, amendment to Land Use Bylaw #614, receive first reading

CARRIED

#135-2014

MOVED by Councillor Pelley #628, amendment to Land Use Bylaw #614, receive second reading

CARRIED

Bylaw #629, update and textual amendment to Land Use Bylaw #614, 1st and 2nd reading

Everything will be re-zoned to R-1.

#136-2014

MOVED by Councillor Holinaty that Bylaw #629, amendment to Land Use Bylaw #614, receive first reading

CARRIED

#2014

MOVED by Councillor Vincent Bylaw #629, amendment to Land Use Bylaw #614, receive second reading

CARRIED

Land use Bylaw Public Hearing date. April 15, 2014

The public has an opportunity to comment on any new bylaw amendment. CAO will advertise by bulk mailing and posters and receive all comments on this.

#137-2014

MOVED by Councillor Wobick to accept the date for the bylaw #628 and #629, Land Use Bylaw Public Hearing on April 15, 2014 at 7:30pm.

CARRIED

King Street development

Core developer is back in the country. Discussion continue with investors, land owners and potential business tenants. Presentations to council on the King Street development are still a few months away. Developers have stated that there will likely be a building finished within 2 years.

Questions: Is it public knowledge about this development? CAO states that this development information in the minutes is open to the public.

Potential for up to 20,000 sq.ft of development on the King Street development.

#138-2014

MOVED by Councillor Pelley to receive the King Street development update as information.

CARRIED

P5 residential update

CAO has met with a number of engineering firms, AECOM, Associate, Stantac and MPE will make proposals for engineering services. BOA construction is working on subdivision survey and registration tentative plan.

#139-2014

MOVED by Councillor Holinaty to receive the P5 residential update as information.

CARRIED

APR

Payment #6064: CAO donated \$100 out of the CAO allowance towards the Noble Central boys volleyball team to go to Provincials.

#140-2014

MOVED by Councillor Hollinaty to approve the APR for the amount of \$29,154.16. and \$100 donation to NCS be charged to contributions to other organizations.
CARRIED

Councillor Pelley left chambers at 8:31pm.
Councillor Pelley returned at 8:32pm.
AP.

#141-2014

MOVED by Councillor Wobick to approve the Accounts Payable for the amount of \$13,190.00.

ATB MasterCard

CARRIED

Card has been charged for Canada Post, and accommodations for Mayor, CAO and Council.

#142-2014

MOVED by Councillor Pelley to approve the March 18, 2014 ATB MasterCard statement for the amount of \$2,178.85.

CARRIED

BMO, Nesbitt Burns, Russel funds

CAO stated he intends to sell \$880,000 held in Russel funds now because it is at a high and will likely decrease in value this spring. He will purchase other investments expected to be yielding 2% or more positive returns in the short term.

#143-2014

MOVED by Councillor Wobick to receive CAO's report on investment strategies as information.

CARRIED

NEW BUSINESS; 8:44pm

Oldman Watershed Council (OWC) 2014 membership

OWC is requesting a donation of \$263, as well as for the Village to renew its membership with the OWC. Nobleford is part of the Oldman Watershed. Currently there is no membership fee, but a donation is appreciated.

#144-2014

MOVED by Councillor Vincent to renew Nobleford's membership in the Oldman Watershed Council for 2014 and contribute \$263 towards the organization.

CARRIED

REPORTS – 8:52pm

CAO Report, no report

Mayors report:

Mar 19th I had a Community Futures Policy meeting at 8am. We brought the policy manual up to date.
Mar 25, 6:30pm, CAO & myself attended a Canadian Badlands cocktail party at the View at the Gait. We met quite a few of the Badlands members. WE had a very nice evening.
Mar 26, 8:30 to noon. CAO and I attended the Badlands AGM. At 1pm to 2:30 we listened to Brett Wilson from Dragons Den give a presentation. A quote I liked was, "if you DON'T build it, they won't come". Another, referring to the Badlands was, "the mountains just get in the way of the view". I attended a tourism development workshop at 3:30 and then it was on to another keynote speaker, Dennis "Mike" Travale, Mayor of Norfolk County in Ontario. He spoke on the many things the area has had to do since the tobacco industry has folded. Excellent. An excellent dinner followed with remarks from tourism Minister Dr. Richard Starke. The evening entertainment was provide courtesy of the Calgary Stampede and featured Tom Jackson.
Mar 27, 8:30am. Opening remarks and then Anthony Cobb speaking about Fogo Island, an island off an island. Fascinating what they did in such a barren, desolate place. Two more workshops, one on marketing and then one on Guest Experience, given by Terri Kinsman of Rocking R Guest Ranch at Strathmore. A closing tribute from the Calgary Stampede to everyone that made the 2013 Stampede possible(remember the flood), a bagged lunch and home. Great convention. Next year in Strathmore. A full 77% of the Canadian Badlands members attended this year. Dentist tomorrow at 8:30., See you all Tuesday., Don V, hope you are feeling well!, Don McD

Mayor McDowell would like to send someone to SAEWA Spring Information Session on Friday April 11, 2014.

#145-2014

MOVED by Councillor Wobick to send Mayor McDowell and Councillor Pelley to the SAEWA Spring Information Session in Champion, AB, on Friday April 11, 2014.

CARRIED

Library: a notice was put into the Village newsletter re quardin LIBRARY services in Nobleford . CAO is seeking citizen involvement in a community meeting.
CAO comments: spoke with Maggie McDonald from Chinook Arch regional Library system, about the possibility of improving library services. 444 homes in Nobleford. 140 of them have children that exit Nobleford. The public school may not be the most benefical place to put a library. A group of community volunteers would be necessary in order to help build and operate a library.
Palliser trustee has stated that during school construction students may need to be decanted to the Community Complex Center.

CAO comment: Congratulations to Mayor McDowell for becoming the new Director of the South Badlands.

#146-2014 MOVED by Councillor Holinaty to receive the Mayor's report for information.

Councillors, written reports CARRIED

MW. Written report

P.P. Verbal Report

Councillor Pelley would like to send a representative to the Emergency Measures Training Seminar in Nisku, AB, on May 8, 2014.
CAO proposed that he and Councillor Pelley meet, to update the Nobleford Emergency Management Plan.

**Disaster planning
#147-2014**

MOVED by Mayor McDowell that CAO and DEM meet and report at the next Council meeting on April 15, 2014.

Councillor Pelley asked what progress has been made on rain gutters on Museum. CAO referred to last years meeting with Museum Society where Village provided info to the Society so they could proceed with discussion with Alberta Heritage regarding changes to the gutters. CAO Hofman will request a report from the Museum Society on the status.

D.V. No report

DH. Written report

No committee meetings scheduled for the period of March 19th to April 1.

#148-2014

MOVED by Councillor Vincent to receive the Councilor's reports.

CARRIED

INFORMATION/CORRESPONDENCE; 9:35pm

AB, M.A. MSI

Minister's Awards for Municipal Excellence. Nobleford has received this award 3 times previously, 2004, 2008, 2010. Council asked how does Nobleford go about winning this award again. CAO stated that best practices have produced extraordinary results for Nobleford that have improved the lives of its citizens? Whatever submitted should be beneficial practices that other municipalities can practically use. This is not a first place competition but rather an award of excellence.

#149-2014

MOVED by Mayor McDowell to table the Municipal Award for Excellence discussion to the next council meeting.

CARRIED

#150-2014

MOVED by Councillor Wobick to receive information correspondence from Municipal Affairs that Noblefords 2012 MSI, SFE have been certified in order, as information.

CARRIED

Meeting dates; 9:51pm

April 12	2014	Fire Hall Dedication 11:00 am – 1:00 pm
April 15,	2014	Regular Council meeting Final budget, Tax bylaw
May 6,	2014	Regular Council meeting
May 13-16,	2014	SLGM, CAO or Assistant CAO
May 20,	2014	Regular Council meeting
June 3,	2014	Regular Council meeting
June 17,	2014	Regular Council meeting
July 8,	2014	Regular Council meeting
August 5,	2014	Regular Council meeting
Sept 2,	2014	Regular Council meeting
Sept 16,	2014	Regular Council meeting
Oct 7,	2014	Regular Council meeting
Oct 21,	2014	Regular Council meeting
Nov 4,	2014	Regular Council meeting
Nov 18,	2014	Regular Council meeting
Dec 2,	2014	Regular Council meeting
Dec 16,	2014	Regular Council meeting

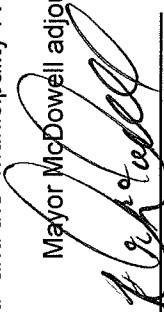
#151- 2014 MOVED BY COUNCILLOR Holinaty to accept the meeting dates as presented.


CARRIED

Mayor's Comments: People have approached the Mayor and asked the difference between the "Village of Nobleford" and the "municipality". Nobleford is in fact both.

ADJOURNMENT

Mayor McDowell adjourned meeting at 9:56pm


MAYOR


ADMINISTRATOR