

**Minutes, FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on April 7, 2015 at 6:30 pm**

Council Mayor Don McDowell, Councillor Don Vincent, Councillor Don Holinaty, Councillor Marguerite Wobick, Councillor Pete Pelley

Staff Kirk Hofman, Chief Administrative Officer, Karen Feenstra, Assistant to the CAO

Gallery None

Call to Order Mayor McDowell called meeting to order at 6:30pm

Open floor to citizens, No one in attendance

**APPROVAL OF AGENDA  
April 7th, 2015 Agenda**

**#108-2015**

MOVED BY Councillor Holinaty to accept the agenda for the April 7th, 2015 regular council meeting as amended.

CARRIED

**APPROVAL OF MINUTES  
March 17th, 2015 Minutes**

**#109-2015**

MOVED BY Councillor Vincent to approve minutes of the March 17, 2015 regular Council Meeting as amended. *Bill Tomayer*

CARRIED

**DELEGATIONS  
Pre-Audit Journal Entries  
#110-2015**

MOVED BY Councillor Pelley to approve the pre-audit journal entries for December 31, 2015 that were presented by YPM.

CARRIED

**YPM, 2014 Audit, Financial Statements  
7:00 p.m. – James Nakashima**

James reviewed the 2014 Financial Statements and Audit with Council. It was a clean audit with no issues or recommendations. Nobleford is in a very healthy situation.

**2014 Financial Statements  
#111-2015**

MOVED BY Councillor Holinaty to approve the 2014 Financial Statements, that was presented by James Nakashima from YPM and for document to be signed by CAO, Mayor and Councillor.

CARRIED

**UNFINISHED BUSINESS**

**P5 Subdivision Lot Sales, McNally, Plan/Develop, Build, sell Grants MSI 330k, FGT 215k, Muni 655k**  
CAO stated that there are 3 parts to the subdivision 1=Plan, that includes items like: design, subdivide, tender, this is complete. 2= Develop and build, that includes infrastructure construction in preparation for home builders, this is under way. 3 = sell the lots, 12 of 36 have LPA issued.

CAO proposed that application for capital Grants for subdivision be made to MSI for \$330,000 and FGT \$215,000 and possible consideration of BMT

CAO stated that estimated start date for McNally to start construction is early May.

Councillor Wobick asked when builders could start construction.

CAO replied weather permitting maybe July 2015.

**#112-2015**

MOVED BY Councillor Holinaty to approve P5 Subdivision Grants application to MSI for \$330,000 and FGT for \$215,000, and receive lot sales, McNally update for information.

CARRIED

**New Home Warranty, NHBPA, CFIB**

CAO and Councillors reported on NHBPA correspondence with AB Government and information session held in region.

**#113-2015**

MOVED BY Councillor Pelley to receive New Home Warranty for information and Council to continue political communication regarding concerns with this law.

CARRIED

**South Central Emergency Managers, County of Lethbridge, KF attend AEMA Edmonton April 10**  
I will be attending an evaluation of CEMP on April 10, 2015 in Edmonton. The focus of the evaluation is: Self Assessment Questionnaire, Risk Assessment, and Emergency Plan. I will then have to provide feedback to Mark Murphy by Friday May 15, 2015.

The expenses that will be covered by AEMA: food, beverages, hotel room, facility costs and training costs on the day of the training. The expenses that will be covered by the Village of Nobleford: DEM's time, mileage, food, beverages to and from one day training.

DEM Report by Karen Feenstra

When attending that last Emergency Management Workshop, AEMA gave a report on some changes on Emergency Management Plans. AEMA is phasing out the MEMP guide and replacing it with a new system called CEMP. This new program is user friendly, with the option to share Emergency Plans and you could have to capability to link with neighbouring communities (collaborative). This new program is wizard driven and will guide you and ask you the questions for the Emergency Plan. AEMA is planning to have this program available to municipalities in April 2015. AEMA said that there would be a time that a DEM could come to Edmonton to work on this program to see if we could break it. This will be very beneficial to attend, to see how this can work. **There may not be a need to have a regional agreement if the Emergency Plans can be available to all communities.**

I will be attending an evaluation of CEMP on April 10, 2015 in Edmonton. The focus of the evaluation is: Self Assessment Questionnaire, Risk Assessment, and Emergency Plan. I will then have to provide feedback to Mark Murphy by Friday May 15, 2015.

The expenses that will be covered by AEMA: food, beverages, hotel room, facility costs and training costs on the day of the training. The expenses that will be covered by the Village of Nobleford: DEM's time, mileage, food, beverages to and from one day training.

In May there will be another DEM meeting regarding regionalization with surrounding communities. Depending on what is learned in Edmonton. This may not have to happen.

Council discussed DEM and Mayors attendance at the upcoming South Central Emergency Managers meeting and last year's May 27, 2014 meeting minutes and the Long term goals that Council does not support. Nobleford original position is unchanged and is of the opinion that we reducing bureaucracy, work together to do a better job and reduce costs **not increase costs and hire a regional planner.**

**#114-2015**

MOVED BY Councillor Pelley to receive report from DEM, Karen Feenstra, regarding attending AEMA in Edmonton on April 10, 2015 for information and DEM and Mayor express Noblefords position at next Emergency Managers meeting.

CARRIED

**FINANCIAL REPORT**

**AP, Accounts Payable for Approval**

**#115-2015**

MOVED BY Councillor Holinaty to approve payment of Accounts Payable in the amount of \$5,292.90.

CARRIED

**APR, Accounts Payable for Ratification**

**#116-2015**

MOVED BY Councillor Vincent to ratify the Accounts Payable Ratified in the amount of \$28,694.88.

CARRIED

**Financial Statement**

**#117-2015**

MOVED BY Councillor Wobick to accept the Nobleford February 2015 Financial Statement in the amount of \$3,188,043.97.

CARRIED

**ATB Bank & MasterCard Statements**

**#118-2015**

MOVED BY Councillor Holinaty to accept ATB Bank and MasterCard Statements for information.

CARRIED

**NEW BUSINESS**

**REPORTS**

**CAO written Reports;**

Building Permit Sample, EMS Nomination of RW. Industrial Paving Building Canada Small Communities Grants

CAO will be mailing out letters to property owners on adjacent to Industrial subdivision paving projects, including County, seeking their position on local improvement levy bylaw and other means of funding the projects.

CAO will be submitting Building Canada Grant applications for P5, 1.2 million and Railway avenue sewer and paving, 1.3 million.

**#119-2015**

MOVED BY Councillor Vincent to receive CAO report as information.

CARRIED

**Mayors written report, Bandland Conference (Facebook, Instagram, Twitter)**

- Mar 23/15. Attended Heritage Meeting.
- Mar 25/15. Community Futures in Lethbridge.
- Mar 25/15. Badlands AGM in Strathmore.
- Mar 26/27/15. Badlands Conference in Strathmore. Will give a more comprehensive report at meeting.
- Mar 30/15. VON office for opening of Phase 5.

**Councillors, written reports:**

**MW. Written report**

**P.P. Written report, Transfer Station**

Councillor Pelly expressed concerns about the Nobleford waste transfer station. Council and Administration stated similar issues. Recently, concerned citizens have brought to councillors attention, some issues with operator, (Jason) at the transfer station such as, levying \$30 charges for small loads like a garbage bag of drywall, garbage can of wood cuttings, recycling issues, community relations. There have been concerns expressed at the Village office as well. Village public works crews recently cleaned up 2 garbage truck loads of garbage disposed of in ditches. The week day operator's attitude and actions is not serving our Nobleford or County citizens.

**Letter to LRWMSC #120-2015**

MOVED BY Councillor Pelley to have the CAO write a letter to the LRWMSC regarding the displeasure with the week day operators actions at the Nobleford Transfer Station and for Nobleford LRWMSC representatives to address this issue on the commissions next agenda .  
CARRIED

**D.V. Written report**

**DH. Written report**

**#121-2015**

MOVED BY Councillor Holinaty to receive reports as information.

CARRIED

**INFORMATION/CORRESPONDENCE**

**Municipal Affairs, NHBPA, New Home Warranty**

**#122-2015**

MOVED BY Councillor Vincent to receive the letter from Municipal Affairs regarding New Home Warranty for information.

CARRIED

**8:25 pm – Samantha Dixon**

Samantha made a presentation Council regarding dogs and health concerns of property. Since meeting and receiving a letter from the CAO, Chris and Samantha have been working hard to clean up yard and requesting to keep their dogs, as well as, that the renters at their residence may also keep her dogs. Samantha requested that Council give them a probation period of 6 months for them to prove that they will keep property clean.

The Mayor said that this will be discussed later in the meeting and the CAO will inform her of decision made by Council.

**Axia Design and Construction 2015**

CAO met with AXIA design and construction engineers regarding a 2015 fiber installation in Nobleford .  
**#123-2015**

MOVED BY Councillor Wobick to receive Axia Design and Construction 2015 report for information.

CARRIED

**Municipal Affairs, MSI Capital**

**#124-2015**

MOVED BY Councillor Pelley to receive the letter from Municipal Affairs regarding the Village of Nobleford receiving additional funding for MSI Capital Grant for information.

CARRIED

**AB Trans**

**#125-2015**

MOVED BY Councillor Holinaty to receive the letter from Alberta Transportation regarding the approval for construction on the intersection of Highway #519/#23 for information.

CARRIED

**Alberta Transportation, Intersection #519/#23**

**#126-2015**

MOVED BY Councillor Vincent to send a letter to MLA Ian Donovan thanking him for his hard work on realizing funding approval for roundabout in 2015 at Intersection #519/#23.

CARRIED



**Alberta International and Intergovernment Relations  
#127-2015**

MOVED BY Councillor Wobick to receive the letter from Alberta International and Intergovernmental Relations regarding New West Partnership Trade Agreement for information. CARRIED

**Granum, New Home Warranty  
#128-2015**

MOVED BY Councillor Vincent to receive the letter from the Town of Granum regarding New Home Warranty for information. CARRIED

**Telus, Donation of I-Pad 16GB  
#129-2015**

MOVED BY Councillor Pelley to send a letter to TELUS thanking them for the donation of the I-Pad 16GB to Nobleford, for Nobleford and District Emergency Services use. CARRIED

**Rick Caruso, Letter, New Home Warranty Program  
#130-2015**

MOVED BY Councillor Vincent to receive the letter from Rick Caruso regarding the New Home Warranty Program for information and forward to AB Government and related parties. CARRIED

**Southern Alberta mill rate comparisons shows Nobleford as having the lowest tax rate.  
#131-2015**

MOVED BY Councillor Holinaty to receive the Southern Alberta mill rate comparisons chart for information. CARRIED

**Meeting dates; Regular Council meeting are at 6:30 pm.**

April 21	2015	6:30 pm Regular Council meeting Budget, Bylaw, CAO review
May 4	2015	6:30 pm Regular Council meeting
May 6	2015	9:00 am County of Lethbridge, South Central Emergency Managers KF, DM
May 19	2015	6:30 pm Regular Council meeting
June 2	2015	6:30 pm Regular Council meeting
June 5-8		FCM Edmonton, PP, DH
June 23	2015	6:30 pm Regular Council meeting
July 7	2015	6:30 pm Regular Council meeting
August 18	2015	6:30 pm Regular Council meeting
Sept 1	2015	6:30 pm Regular Council meeting
Sept 15	2015	6:30 pm Regular Council meeting
Sept 23-25		AUMA convention Calgary DM, DV, MW

**#132-2015**

MOVED BY Councillor Pelley to accept the meeting dates as presented. CARRIED

**In Camera – 9:01 pm  
#133-2015**

MOVED BY Councillor Pelley to go in Camera CARRIED

**Out of Camera – 9:33 pm  
#134-2015**

MOVED BY Councillor Holinaty to go out of Camera CARRIED

**Inform Samantha Dixon  
#135-2015**

MOVED BY Councillor Pelley to inform Samantha Dixon that she is to go to her neighbors with the numerous pet consent form to get signatures from 2 adults per household, and report back to Council at the next regular council meeting on April 21, 2015. CARRIED

**Invitation to Steve Nikolic  
#136-2015**

MOVED BY Councillor Holinaty to invite Steve Nikolic to attend the next regular council meeting on April 21, 2015 to discuss the reasons that he would like to make his two lots into one. CARRIED

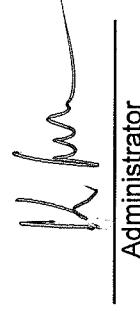
**Letter of Retirement EL  
#137-2015**

MOVED BY Councillor Vincent to receive, the April 7, 2015 letter from Public Works Foreman Ernie Langridge stating that he will be retiring October 13, 2015, for information. CARRIED

**ADJOURNMENT**

Mayor McDowell adjourned meeting at 9:36 pm.

  
Mayor

  
Administrator