

**Minutes, FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN THE COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on August 1, 2017 at 6:30 pm**

**Council** Mayor Don McDowell, Councillor Don Holinaty, Councillor Pete Pelley, Councillor Don Vincent, Councillor Marguerite Wobick

**Staff** Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

**Call to Order** Mayor McDowell called the meeting to order at 6:27 pm

**Gallery** None

**APPROVAL OF AGENDA**

**August 1, 2017 Agenda #211-2017**

MOVED BY Councillor Vincent to accept the agenda for the August 1, 2017 meeting with the addition of 7.3, Norris Neighborhood Consent Forms for dogs.

CARRIED

**APPROVAL OF MINUTES**

**July 4, 2017 Regular Council Meeting Minutes #212-2017**

MOVED BY Councillor Holinaty to approve the minutes of the July 4, 2017 regular Council Meeting.

CARRIED

**DELEGATIONS** - None

**UNFINISHED BUSINESS**

**Capital Infrastructure Projects, Engineer**

There are some big projects coming up, the sewage lagoon upgrade and treated water storage dome upgrade, a decision will have to be made regarding engineering (study was done a number of years ago by MPE). The mayor asked the CAO for recommendations. CAO shared that MPE has been doing Nobleford water engineering since 2004 WTP and does a fine job. Discussion took place on price of engineering and the engineering estimate proposed in the study seems high on WTP reservoir and very high for sewage lagoon considering it is mostly earthworks. The cost estimates for the both the lagoons and the dome were updated by MPE approximately a year ago.

The sewage lagoons project will likely be a total reconstruction, keeping the existing ones and expanding; the space is there. Council discussed what happens to the existing lagoons while work is being done and that it doesn't seem feasible to have them shut down, which supports just building new ones. This is something the engineers would provide input on. Public Works and the CAO are trying to find someone who has this in process right now, to learn from. The project will entail a lot of earthwork which is a little different than technology. A concern was expressed that Alberta Environment might someday require Nobleford have a treatment facility. They Alberta Government could have put that requirement in when reviewing this grant application but Nobleford has the ideal location for lagoons and design is good for many years. Council discussed high cost of a basic treatment plant, including the requirement of hiring an operator and other ongoing costs, and thoughts are Nobleford is very lucky to be able to avoid it. The project is estimated at almost \$3.2 million with a grant for \$2.2 million. The Village has funds in reserve for these projects. The question is who to bring in on as an engineer. MPE and Associated have been the established engineers for the Village and can be used without complicated processes. Travis (the manager at Associated) has indicated they have hired a sewer/water specialist. This might be good opportunity to ask for proposals and discuss the projects with various engineers.

The water treatment plant (WTP) dome will need a more specific engineer as future expansions have to be considered. MPE has been the engineer so far and it could be beneficial to keep them. Council discussed benefits and expressed interest in keeping MPE for the dome upgrade as they started the project and are familiar with it. The lagoon project seems to be less technical. Discussed was to either send out a request for proposal for professional engineering services (not the same as tender), or to invite specific engineers to come in and discuss the project with them.

Discussed was invite MPE and Associated to come for discussion regarding the WTP dome and lagoons and to possibly put out request for proposals on the lagoons project.

CAO has discussed possible timelines to be discussed with Alberta Transportation. By the end of 2018, construction on the dome should be completed. Engineering for the lagoons should be done by the fall of 2018 with a plan for construction to be finished in 2019. Council discussed the possibility of a discount in engineering if the projects are combined. This could be discussed with MPE and Associated. Decided was to first have MPE and Associated attend council to make presentation on WTP reservoir dome and after that, discuss regarding lagoon engineer.

**#213-2017**

MOVED BY Councillor Vincent to invite MPE and Associated Engineering to the next council meeting to make presentation on the water treatment plant reservoir dome, and light discussion on la sewage lagoon project.

CARRIED

**Klok Subdivision, Development Agreement Signed**

Construction has started, agreement was signed/sealed just as it was reviewed at the previous council meeting. CAO has met with Mr. Groenenboom regarding charitable receipt for the 7 lots plus municipal reserve. Titles are not registered yet, legalities are still being worked out.

**#214-2017**

MOVED BY Councillor Holinaty to receive as information updates on the Klok Subdivision.

CARRIED

**Southern Alberta Emergency Management Resource Sharing Agreement**

Nobleford Council reviewed the July 5, 2017 correspondence, Southern Alberta Emergency Management Resource Sharing Agreement.

**#215-2017**

MOVED BY Councillor Wobick to approve the Southern Alberta Emergency Management Resource Sharing Agreement, dated September 1, 2017.

CARRIED

**FINANCIAL REPORT****Accounts Payable for Ratification****#216-2017**

8273 is final payment to Whissell.

MOVED BY Councillor Pelley to ratify accounts payable in the amount of \$171,043.64.

CARRIED

**Financial Statement****#217-2017**

MOVED BY Councillor Vincent to receive as information the June 2017 Financial Statement showing an ending balance of \$3,542,119.79

CARRIED

**ATB Statements****#218-2017**

MOVED BY Councillor Wobick to receive as information the ATB statement ending June 30, 2017 and the ATB MasterCard statement ending June 19, 2017.

CARRIED

**Railway Avenue Sanitary Line Summary**

CAO prepared letter to Alberta Government regarding the remaining \$18,072.22 to be paid for the sanitary trunk line, in addition to the \$350,000 that was initially sent. The project was also approved for MSI capital funding of \$86,410, so the total cost to the village will be \$184,301.44.

**#219-2017**

MOVED BY Councillor Holinaty to receive as information the summary regarding the Railway Avenue Sanitary Line project showing total grant amount of \$368,072.22 and cost to the Village of \$184,301.44 (after future MSI grant revenue of \$86,410.00).

CARRIED

**NEW BUSINESS****SouthGrow Broadband Report****#220-2017**

MOVED BY Councillor Pelley to receive as information the SouthGrow Broadband Report.

CARRIED

**Kiegelmann Consent Form, Restricted Dog**

Completed the neighborhood consent form; there is no history of issues.

**#221-2017**

MOVED BY Councillor Holinaty to approve the restricted dog license for Monika Kiegelmann.

CARRIED

**Norris Consent Form, Restricted Dog & Multi-Pet**

New family in town with 3 dogs, completed the multi-pet and restricted neighborhood consent forms.

**#222-2017**

MOVED BY Councillor Pelley to approve the restricted and multi-pet dog licenses for Lori Norris.

CARRIED

**REPORTS** to be emailed to [admin@nobleford.ca](mailto:admin@nobleford.ca) the Thursday prior to meeting to be included in meeting package. Please abide by Council meeting bylaw.

**CAO Written Report: Centennial Park.** Complex exterior and interior paint, ceiling tiles, fans. Council suggested "Nobleford Community Complex" or similar LARGE paint art work on east side of complex (discuss with society). Centennial Park and Legion project are 2 months behind schedule. 2 summer staff have left Village employment. Klok residential subdivision should be done by early fall, sewer tie went nicely and water tie scheduled for August 11/12. CAO will again postpone his summer vacation. CAO and Mayor, SS news, met with Wild Rose Leader Brian Jean.

Distracted driver issues on Highway Avenue. Discussed encouraging societies to possibility get Federal grants for July 1, 2018 Canada day celebration, link it to centennial year or Centennial park unveiling. Council discussed possible provincial designation of playground zone, 30 kmph, between

Kipp and Rubie on highway avenue. Possibly bring attention to the 30 kmph speed limit on Highway Avenue with temporary flashing light, speed radar sign, RCMP radar in fall; CAO to look into this. Council noted 20+ vehicle illegally parked during recent funeral at CRC on Highway Avenue. Council discussed exemption for convenience parking on Highway Avenue for funerals and liability if a parked car caused an accident. Council agreed that the parking bylaw applies to all and if not applied all the time to everyone, safety is compromised. Safety is why the no parking on highway ave started in the school zone and is now on all highway avenue for a number of year and helps keep it safer. CAO is in discussion with LAPP and informing Mayor.

**Mayor's Written Report:** No written report. VERBAL: Attended meeting with Brian Jean, Telus CELL coverage was discussed. Telus has followed up and will be meeting with CAO on Aug 10, 2017.

**Councillors' Written Reports**

M.W. written report: No written report.  
P.P. written report: No written report.  
D.V. written report: No written report.  
D.H. written report: No written report.

**Reports Received  
#223-2017**

MOVED BY Councillor Vincent to receive the CAO, Mayor, and Councillors' reports.

CARRIED

**INFORMATION/CORRESPONDENCE**

**Canadian Heritage \$25,000 Capital Grant Approved**

Village of Nobleford was approved for \$25,000 Canadian Heritage grant. Portion of this will be used for 1918-2018 display signs at the entrance to Nobleford, 2 photo display boards to take pictures with, and \$1000 for outdoor PA system at legion cenotaph, which comes to \$9000 of the grant. Additional signage for the spray park was not approved. The remaining money is to be used for Village contribution to previously approved Centennial Park projects approved under #02-22.

**#224-2017**

MOVED BY Councillor Holinaty to receive as information the approval of a \$25,000 Canadian Heritage Capital Grant.

CARRIED

**MSI Capital Approval for Railway Avenue Wastewater Line, \$86,410**

The money will not be received until a later time and will be self-financed until then.

**#225-2017**

MOVED BY Councillor Wobick to receive as information approval of \$86,410 MSI Capital funding towards the Railway Avenue Wastewater Line project.

CARRIED

**Palliser School, Joint Civic Election Agreement**

Palliser has responded to council's motion to not enter into agreement. Following discussion with them, the CAO sent over a revised election agreement as reviewed by council at the previous meeting, which Palliser signed and sent back for council's signatures.

**#226-2017**

MOVED BY Councillor Wobick to enter into the revised Palliser Joint Civic Election Agreement, signed by Palliser.

CARRIED

**AB Transportation Agreement, Canada Clean Water and Waste Water Fund 50% Grant**

Water treatment plant dome upgrade 50% grant received.

**#227-2017**

MOVED BY Councillor Vincent to receive as information the AB Transportation Canada Clean Water and Waste Water Fund 50% grant for the water treatment plant dome upgrade.

CARRIED

**Sewage Lagoon Agreement Signed**

**#228-2017**

MOVED BY Councillor Holinaty to receive as information the signed agreement with Alberta Transportation for the sewage lagoon upgrades with 70% grant funding up to \$2,206,423.80.

CARRIED

**MEETING DATES**

**#229-2017**

MOVED BY Councillor Vincent to accept the meeting dates:

**21 regular Council meetings 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays, Regular Council meeting are at 6:30 pm**  
September 5, 2017 Nomination Day: September 18, 2017  
September 19, 2017 October 3, 2017  
**Election: October 16, 2017** October 24, 2017 November 7, 2017  
November 21, 2017 **AUMA:** November 22-24 December 5, 2017

CARRIED

**ADJOURNMENT**

Mayor McDowell adjourned the meeting at 7:38 pm.

  
Mayor

  
Administrator

