

Minutes; FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD TO BE HELD IN COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on July 8, 2014 at 7:00 pm

Council Mayor Don McDowell, Councillor Marguerite Wobick, Councillor Don Holinaty, Councillor Pete Pelley, Councillor Don Vincent

Staff Kirk Hofman, Chief Administrative Officer, Sammy Jordan, Recording Secretary

Gallery One person in attendance

Call to Order Mayor McDowell called meeting to order at 7:00pm

Open floor to citizens
No presentation

APPROVAL OF AGENDA

July 8, 2014 Agenda #234-2014

MOVED BY Councillor Vincent to accept the agenda for the July 8th, 2014 regular council meeting.

CARRIED

APPROVAL OF MINUTES

June 24, 2014 Minutes

Change of Holinaty to Holinaty.

#235-2014

MOVED BY Councillor Holinaty to approve the minutes of the June 24th, 2014 regular Council Meeting.

CARRIED

DELEGATIONS: 7:44pm

7:45pm Mar-yan Holdings, King Street development. # 56-2014, 6 month hold to Aug 31, 2014

Jacob Hiebert and Davie Giesbrecht from Mar-yan Holdings, made presentation regarding their Nobleford King Street retail commercial project. Concept of the building remains the same with up to 20,000 sq ft foot print. A second level is still in the plans. Some drafting has been done on design. Financing options are still not complete with private venture capital being considered as well as institutional lending. Mar-yan would prefer to fund and own most of the project themselves.

Mayor, Moratorium hold on sale of the King street property ends August 31, 2014, and then a further 3 month may be allotted upon a request.

Councillor Vincent: Would it be possible to do it in two phases?

May-yan: It would be better for May-yan economically if it were done in one phase.

8:00pm Community Futures, Darlene Sinclair

Mrs. Sinclair: makes an effort of getting around to the entire village Councilors in the area so that they are aware of her projects. Community Features is a non-profit organization and is funded in part by the government. Their services are for start-up business, which do not qualify for traditional loans. Community Features (CF) is focused on rural Alberta. CF has been around for 25 years. It is interesting to note that the majority of their loans are lent 60% to males and 40% to females. The demographics are generally within the ages of 35-49. CF does a lot of coaching in order for all clients to prosper. They also provide 8 weeks of training for people who are thinking of opening a business.

Darlene may hold a CAO breakfast to further educate them on possible co-op opportunities.

CF has had some extremely successful work in downtown revitalization, such as it the City of Lethbridge.

Most of the small communities invest anywhere from \$4,000-\$10,000 in investments.

CF has done multiple loans in various communities in Southern Alberta such as Coaldale.

Mission: To financially assist entrepreneurs and communities to prosper economic growth.

CF sets up Chinook Entrepreneur Challenge. This gives huge opportunities to local, rural entrepreneurs.

Mayor McDowell: the business advisors that are employed by CF are two of the best Mayor McDowell has ever come across.

CF is still considered a "best kept secret", although Darlene would like for this to change.

Many of the clients who have received loans from CF have had success larger than they had originally anticipated, sometimes grossing hundreds of times more than they had originally thought.



UNFINISHED BUSINESS 7:01pm**Regional Collaboration grants, Fire department, senior officer training.**

Over the past months there has been some discussion among our Fire departments that there may be some benefit to senior officer training for Fire Departments. This particular training is currently not subsidized by the government. As we expand our services and the further requirements set forth by the government of our departments, there is more responsibility put on the department. There is a significant cost to this training that municipalities are not prepared to fund.

CAO suggested that if this training is to be considered that Nobleford, along with Coalhurst, PictureButte and Lethbridge County, apply for a regional collaboration grant for this senior officer training, and that Nobleford put forth this application. This will likely be a 2-year program for one or two people from each department.

Mayor McDowell: We have never had a need for this, so why worry about it now?

CAO: Our fire department commands incidence and often works with other departments and personnel in increasingly demanding situations. The education for these officers is currently done in house and without formal training. The province is considering, legislating, a specific level of service for our fire departments, and therefore should be required to pay for it. This grant may be one way to fund such training

#236-2014 MOVED by Councillor Pelley

that Council approves Nobleford to be a party to a Regional Collaboration Grant application to the Provincial Government for fire department training funding. Other party involved in the grant application includes the Village of Nobleford, Town of Coalhurst and Town of Picture Butte. Village of Nobleford to submit the Regional Collaboration Grant application on behalf of all parties involved and at no cost to Nobleford.

CARRIED

County rent for Fire Hall invoice. \$1850

January 7 proposal and February 25 Joint Council meeting minutes were reviewed.

New Fire Hall Rent discussed.

\$1,500 per month Base rent, fixed for a 20 year term, and will continue unless changes are mutually agreed.

\$250 per month for Natural gas and Electricity and may be adjusted annually if there is a deficit

\$100 per month Insurance and may be adjusted annually if there is a deficit.

\$1850. Total monthly rent to be paid in one annual payment as invoiced by Nobleford.

#237-2014

MOVED BY Councillor Holinaty that CAO invoices the Lethbridge County for the whole years rent on the new fire hall, at rate of \$1,850/month, totaling \$22,200 for 2014 with any adjustments to be made in new service agreement with County.

CARRIED

FINANCIAL REPORT 7:14pm**APR**

Councillor Holinaty questioned what charge #6214 Alberton Farms is for. CAO stated he thought it was a refund on development permit deposit on two properties, and will investigate further and email council. Accounts Payable Ratified is in the total amount of \$36,535.50

#238-2014

MOVED BY Councillor Wobick to approve the Accounts Payable Ratified in the amount of \$36,535.50.

CARRIED

Nobleford financial statement for May 2014

The financial statement balance is currently at \$2,829,610.85

#239-2014

MOVED BY Councillor Holinaty to accept the financial statement of the balance of \$2,829,610.85 as information.

CARRIED

ATB, statement, MasterCard**#240-2014**

MOVED BY Councillor Vincent to accept the ATB statements for information

CARRIED

NEW BUSINESS 7:18pm**Nobleford Agricultural Society, Kenex Park Memorial plots approval.**

July 3, 2014, letter from Nobleford Agricultural Society was presented proposing that 2- 10' x 16' garden beds be constructed containing shrubs and trees in Kenex park. Work will be done by the Society and all future care and maintenance. There will not be any cost to the Village. This project gives community members an opportunity to develop this site in memorial of their loved ones while beautifying the park. This should also be considered in preparation for 2018 centennial. Work would start after Council approval.

Mayor McDowell believes that this will be a great addition to the Village. This will be no cost to the village.

#241-2014

MOVED BY Councillor Peley to thank the Nobleford Agricultural for Society their interest in Nobleford and approve their July 3, 2014 proposal to develop garden plots in Kenex park at no cost to the Village for construction, maintenance or operation.

CARRIED

Museum building 1 piece galvanized rain gutter, 86 ft. x 2.

Only one quote has come back on the galvanized rain gutters. CAO believes that galvanized will be most cost effective in the long run. This will take at least a month. CAO believes that this will cost less than \$1,000.

#242-2014

MOVED BY Councillor Peley that expenditure of up to \$1,000 be approved for the purchasing and installation of 1 piece continuous run galvanized rain gutters on the North and south side of the Nobleford Museum. To be funded from general taxation revenue.

CARRIED

REPORTS

CAO Report

July 1, 2014 is the start of a few new Administration items:

- A new CAO employment agreement, with terms identified, for 5 years including \$125,000 for Subdivision work done by CAO Hofman in past, present and Future Subdivision work for the Village. \$25,000 Payments will be made annually on July 1, and charged to Subdivision development. Motion # 110-2014
- Assistant to the CAO, Karen Feenstra will be paid an additional amount of \$18,000, over a 3 year term, for duties related to Subdivision development, permitting and implementation. Monthly payments of \$500 will be made on the 1st day of each month and charged to Subdivision development. Motion # 111-2014
- July 1, 2014, Public Works employee, Logan Howes will officially be assigned management responsibilities of Nobleford Parks and Green spaces for a 6 month term. This has been the responsibility of Public Works Foreman Ernie Langridge. This change is made in an effort to improve deficiencies that have not been addressed. It is anticipated that Logan will also receive his level 2 water operator certificate in July and includes an increase in monthly pay that will be charged to Water and NBC accounts.

Councillor Wobick: A citizen has expressed their satisfaction with the walking path this year, and received comments from visitors on how well kept the Village parks are.

#243-2014

MOVED BY Councillor Wobick to accept the CAO report as information.

CARRIED

Mayors report: June 8, 2014

Very quiet.

June 26/14. Attended NCS elementary awards and gave congratulations on behalf of the VON.

July 2 & 3. Two-day Badlands meeting in Brooks. The EC, Cindy Amos is very ill. New interim ED was approved.

Don McD

Mayor, Village of Nobleford

July 4, 2014, Pete Pelly resigned as Nobleford DEM.

Pete Pelly informed Council that he has tendered his resignation as Nobleford Director of Emergency Management to Mayor McDowell last week; Mayor McDowell accepted the resignation.

#244-2014 MOVED BY Councillor Vincent to accept Pete Pelly's resignation of Nobleford Director of Emergency Management (DEM). CARRIED

CAO: Part of the emergency plan is a requirement to always have a DEM. Deputy DEM, Karen Feenstra will be the interim DEM until the matter can be fully discussed at a further Council meeting. Councillor Pelly said that PWF Ernie Langridge name and info did not appear on the recent Ap 15, 2014 emergency contact list that CAO provided. CAO stated it was but will confirm this and email Council.

Mayor: At the last meeting the Council discussed operational issues (ie: pot holes, cats, grass mowing etc.) issues. In order to make the Council meetings as productive as possible, Mayor McDowell believes that these issues should be discussed in an appropriate manner. These operation issues should not be discussed at the Council table. Mayor McDowell would like Councilors to address these concerns with the CAO and to send an email detailing such issues to CAO, while carbon copying the rest of the Council. CAO can then deal with the issue and reply to all Council on issue.

CAO suggested that Councillors always refer to policy when dealing with citizens and refer them to meet with the CAO so that concerns could be addressed effectively.

Council then discussed this proposal and agreed to use email and visits with the CAO to address operation concerns.

#245-2014 MOVED BY Councillor Pelley to accept the Mayor's report. CARRIED
Councilors, no reports

INFORMATION/CORRESPONDENCE: 7:38pm

Nobleford Heritage Society is requesting \$500 from the Village to offset Heritage Days costs. This would be funded from General tax revenues from CONTRIBUTION TO ORGANIZATIONS account.

It was noted that in the past the Nobleford Ag Society contributed up to \$600 each year to parade expenses (cash prizes). In the past years the Village contributed \$200 each year with \$500 being given last year to the Heritage society

#246-2014 MOVED BY VINCENT to donate the \$500 to the Nobleford Heritage Society to offset the expenses for Heritage Day August 9, 2014. CARRIED

Picture Butte and District Agricultural Society would like to invite Nobleford on August 16th, 2014 to the Jamboree Days Parade.

#247-2014 MOVED BY Councillor Vincent to receive the invitation from Picture Butte to the Jamboree Days Parade on August 16th, 2014 as information. CARRIED

Mayor read a letter from "Mr. and Mrs. Disappointed" was delivered to Council regarding disappointment with Nobleford Parade expenditures of paying floats and bands to attend Nobleford parade.

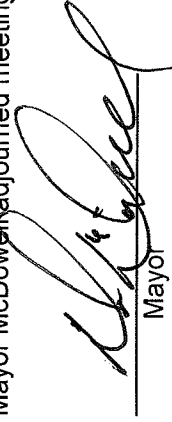
Meeting Dates:

August 5,	2014	Regular Council meeting
Sept 2,	2014	Regular Council meeting
Sept 16,	2014	Regular Council meeting
Sept 24 - 26	2014	AUMA, Edmonton, http://www.edmonton.suitonplace.com/
Oct 7,	2014	Regular Council meeting
Oct 21,	2014	Regular Council meeting
Nov 4,	2014	Regular Council meeting
Nov 18,	2014	Regular Council meeting
Dec 2,	2014	Regular Council meeting
Dec 16,	2014	Regular Council meeting

#248-2014 MOVED BY Councillor Vincent to accept the meeting dates as presented. CARRIED

ADJOURNMENT

Mayor McDowell adjourned meeting at 8:32pm.


Mayor


Administrator

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