

Minutes; FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on June 20, 2016 at 6:30 pm

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Marguerite Wobick, Councillor Don Vincent, Councillor Pete Pelley

Staff Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

Call to Order Mayor McDowell called meeting to order at 6:29 pm

Gallery None

**APPROVAL OF AGENDA**

**June 20, 2016 Agenda #184-2016**

MOVED BY Councillor Vincent to accept the agenda for the June 20, 2016 regular council meeting.

CARRIED

**APPROVAL OF MINUTES**

**June 7, 2016 Minutes #185-2016**

MOVED BY Councillor Holinaty to approve the minutes of the June 7, 2016 regular Council Meeting.

CARRIED

**FINANCIAL REPORT**

**Accounts Payable for Ratification**

Mentioned was that the village receives credits from ClearTech Industries for returned containers, which is applied to chemical purchases.

**#186-2016**

MOVED BY Councillor Wobick to ratify the accounts payable in the amount of \$19,794.99.

CARRIED

**Financial Statement, May 2016**

Mentioned was that the assets with BMO will be liquidated in the near future and moved to ATB.

**#187-2016**

MOVED BY Councillor Pelley to receive as information the <sup>AP FN</sup>May 2016 Village of Nobleford Financial Statement showing a balance of \$2,790,234.58.

CARRIED

**ATB Statement**

Documents from ATB will soon be available online. Noted was that the recipient had the \$27,000 cheque for the loader certified at the bank.

**#188-2016**

MOVED BY Councillor Holinaty to receive as information the ATB statement.

CARRIED

**NEW BUSINESS**

**Ratification of 2016 MSI Capital Project Applications**

Applications have been made to MSI for the funding of \$27,000 for the Case Loader and \$148,554 for the Highway Avenue paving overlay, for use of the total \$175,554 available.

**#189-2016**

MOVED BY Councillor Vincent to ratify applications to MSI for funding of \$27,000 for the case loader and \$148,554 for the Highway Avenue overlay, to use up the total of \$175,554 MSI eligible future funding remaining, Village will self-finance projects until future years MSI is received.

CARRIED

**REPORTS**

**CAO written Report:** Community watch program, BMX track, Industrial Sub bylaw enforcement. NCC

Cell phone signal Booster in service (1 to 3 bars) TELUS cancelled. VOIP activated in VON Office  
Telus service cancelled by early July retaining 403 824 3555 and 3553, McNally meeting RE Highway ave paving, concrete August construction, ORRSC regional MGA comments.

VERBAL: CAO to meet with Associated Engineering to discuss the NRC's church development of the annexed land west of Nobleford.

Discussion currently going on with someone interested in purchasing 3 lots for the construction of duplexes. Developer is waiting to submit the application until the bylaw hearing has been held.

**Highway Avenue paving overlay**

An updated quote was received from McNally for the paving overlay of Highway Avenue with a significant price decrease to \$155,000, with paving to begin in August.

**#190-2016**

MOVED BY Councillor Pelley to proceed with the paving overlay project as per the quote of \$155,000 received June 20, 2016 and fund from Village capital reserves.

CARRIED

**UNFINISHED BUSINESS**

**7:04 pm #633 Bylaw Hearing**

The purpose of this bylaw is to make amendments to the land use bylaw, adjusting setback requirements and site coverage. In newer subdivisions, concessions for setbacks are currently being made when easement extend quite far onto the property. With the change, all buildings will still be 25 feet back from the sidewalk. The change in the bylaw will allow builders to do what is already being allowed via a concession, it will just reduce the amount of work involved.

The resident in attendance was pleased with this update and also recommended requiring that the width of a driveway be minimum 24 feet, allowing 12 feet per vehicle.

**Bylaw #633 Second Reading**

**#191-2016**

MOVED BY Councillor Holinaty that Bylaw #633 be read for the second time.

CARRIED

**Bylaw #633 Third Reading**

**#192-2016**

MOVED BY Councillor Wobick that Bylaw #633 be read for the third time.

CARRIED

**7:17 pm #634 Bylaw Hearing**

The purpose of this bylaw is to create a Municipal Planning Commission that would take the place of the current Subdivision Authority, Development Authority and Municipal Planning Commission Authority, in an effort to increase efficiency and follow the current best practices.

**Bylaw #634 Second Reading**

**#193-2016**

MOVED BY Councillor Pelley that Bylaw #634 be read for the second time.

CARRIED

**Bylaw #634 Third Reading**

**#194-2016**

MOVED BY Councillor Holinaty that Bylaw #634 be read for the third time.

CARRIED

**REPORTS (cont.)**

**Mayor's Written Report:** Mayors and Reeves Minutes - attached

VERBAL: Heritage Days is meeting on Wednesday 22<sup>nd</sup> at the complex for anyone who would like to be involved in the activities.

**Councillors' Written Reports**

**M.W. written report:** June 11 & 12 - GAF retreat in Waterton MLT lawyers Joanne Klauer and Walter Pavlic gave excellent real case situations on Municipal Law and Labour Laws. Very helpful, insightful and understandable. Reviewed Business Plan and future need for growth.

**P.P. written report:** None, VERBAL: Lethbridge Regional Waste Management mentioned Picture Butte is sending 2 commercial loads per week to Lethbridge, meeting July 11 and discussed putting this on the agenda and obtaining additional information.

**D.V. written report:** None, VERBAL: Glen Miller, executive assistant to the MLA, confirmed that the MLA should be attending the July 5 meeting.

**D.H. written report:** Attended Fcss board meeting June 8th. next meeting will be in sept unless necessary to call one. I will be meeting along with 2 other members on July 6 the conduct the Director's review.

**#195-2016**

MOVED BY Councillor Pelley to receive the CAO, Mayor, and Councillors' reports.

CARRIED

DELEGATIONS**7:28 pm – FCSS, Director Zakk Morrison, and Brenda Rathwell**

- Zakk visited stay and play program in Nobleford when first starting in his position. There is a new assistant, Patti, who is helping with the Thursday group. Zakk and Brenda mentioned their appreciation of the facility and being able to have a dedicated space. Seamless use of the facility has been a big factor in FCSS's increased involvement in the community, getting to know the community members and being able to offer help and also refer people to other organizations offering assistance.
- FCSS is meeting with municipalities to discuss small community grant options, keeping the process simple and want to continue this program even while looking at making changes in the future.
- Communication has been very good especially with Councillor Holinaty on the board right now but it's important to keep up the communication even when there is no representative from the community.
- CAO shared that having a councillor on the FCSS board has been great and recommended Nobleford having a permanent seat. Mr. Morrison mentioned it might be good to discuss this in the fall and will make a note to bring this forward in the future. It had not been supported when brought up in the past but other municipalities have now expressed an interest in this as well.
- Brenda will be away for Heritage Days but her assistant will be attending and managing the activities.

**7:56 pm - Ryan Wagner, Fire Chief re: Pueblo Colorado Training Report**

- Shared a video with council from Security and Emergency Response Training Center and passed out a written report. Chief Wagner attended along with another member from here, plus 2 from Coalhurst, after being invited by the hazmat officer from CP Rail. They felt this was a great course. They learned about the history of crude oil and the chemical makeup, to better know how to deal with it. There was a case study regarding the 2014 incident in Quebec (shared a video from the investigation on this). They had hands-on learning where the train car was taken apart, learning about the different components of the tanks. They had an exam and worked through scenarios; there was a large landscape with different areas of scenarios having anywhere from 2 – 15 train cars. They learned how to identify different types of train cars as they aren't all the same and this can affect the procedures they would follow. The techniques are quite different than fighting a house fire or vehicle fire. Also learned how to maintain spills if a car was leaking. The train engines also have a large amount of diesel fuel and batteries which could leak or explode and be a risk. They learned about the responsibilities of the department in the event of an emergency.
- Chief Wagner would like to create an emergency response plan (with the village). Reality is that very few departments are equipped to handle a rail emergency if it were to happen, including Nobleford's. Asked was if CP has a response team. There is nothing locally but a response officer is located in Calgary and would be on scene if an incident happened. CP has measures in place regarding access to their property which would have to be worked around. In the event of an emergency, the fire department's response would be less of putting the fire out and more geared towards protecting Nobleford and likely evacuating the village. Danger zone is a minimum of 1000 feet and could be more, depending on factors like the weather, size of the spill, materials involved, etc. Mentioned was the department has some of the foam that would be needed for a crude oil spill but not nearly enough. Chief Wagner talked to someone from CP Rail at the training and discussed the option of stocking foam at the Kipp location in the event that more was needed, so this is something being looked into. Mentioned was that the rail line isn't in the jurisdiction of Nobleford; it's technically Lethbridge County but if something happens here, Nobleford will be the first to respond so having an Emergency Response Plan in place is important. Last derailment here was in the 90's.
- Department has recently gained access to an app letting them see the manifest of what's on the train, including contact information. Mentioned was this would be very valuable for the director of emergency services to have access to as the railroad is identified as one of the major risks for Nobleford.
- CAO shared that Ivan Slingerland has agreed to be the Deputy DEM.
- The village's CAO and DEM are scheduled to meet with Mark Murphy of Emergency Management Alberta in the next few weeks to work on an emergency plan and develop a practice situation, and it would be good for Chief Wagner to attend this as well. He mentioned that CP rail has a burn car they can bring in for exercises.

**#196-2016**

MOVED BY Councillor Vincent to receive as information the report from Nobleford Fire Chief, Ryan Wagner.

CARRIED

**#197-2016**

MOVED BY Councillor Wobick to receive as information the report from FCSS representatives Zakk Morrison and Brenda Rathwell.

CARRIED



**INFORMATION/CORRESPONDENCE**

**Alberta Environment & Parks Application Approval, May 26, 2016 Letter**  
Approval was received from Alberta Environment and Parks under the Environmental Protection and Enhancement Act, with an expiry date of May 1, 2026.

**#198-2016**

MOVED BY Councillor Holinaty to receive as information the May 26, 2016 letter from Alberta Environment and Parks with approval under the Environmental Protection and Enhancement Act, expiring May 1, 2026.

CARRIED

**Alberta Environment & Parks Inspection of Waterworks, June 7, 2016 Letter**

A letter was received stating Alberta Environment and Parks conducted an inspection of Nobleford's waterworks system on June 1, 2016 and that it passed with a score of 90%.

**#199-2016**

MOVED BY Councillor Vincent to receive as information the June 7, 2016 letter stating the village of Nobleford passed the waterworks inspection.

CARRIED

**Alberta Municipal Affairs re: 2016 MSI BMT Allocations, June 1, 2016 Letter**

Nobleford received notification from Alberta Municipal Affairs that the 2016 MSI allocation is \$335,581, of which \$314,705 is capital funding and \$20,876 is operating funding.

**#200-2016**

MOVED BY Councillor Pelley to receive as information the June 1, 2016 letter from Alberta Municipal Affairs stating the 2016 MSI allocations which meet the budgeted amounts.

CARRIED

**Alberta Municipal Affairs re: 2016 GTF Allocations, June 3, 2016 Letter**

A letter was received from Alberta Municipal Affairs stating Nobleford's Federal Gas Tax Fund allocation is \$53,913, which is slightly less than the budgeted \$54,345.

**#201-2016**

MOVED BY Councillor Vincent to receive as information the June 3, 2016 letter from Alberta Municipal Affairs stating the 2016 federal Gas Tax Fund allocation of \$53,913.

CARRIED

**Alberta Infrastructure & Transportation Grant for Sanitary Trunk Twinning, June 6 2016 Letter**

A letter was previously received stating that the sanitary trunk twinning project was eligible for funding and would be approved once the funding was available. A letter was now received stating that the village of Nobleford would receive the funding. Thoughts are that it would be good to get this project tendered right away as many Calgary businesses are currently bidding jobs around here and offering very competitive prices. Discussed was doing this in the near future, before the carbon tax comes into effect. Getting a tender package together would take at least 45 days so to get this project done in the fall yet, it would need to be started immediately and will require a lot of work. Also to be considered is looking into paving cost of north Railway Ave at the same time.

**#202-2016**

MOVED BY Councillor Holinaty to approve expedient attention to the sanitary trunk line twinning, pending Alberta Government's funding, and for the CAO to work with MPE engineering.

CARRIED

**#203-2016**

MOVED BY Councillor Pelley to receive as information the June 6, 2016 letter from Alberta Infrastructure Transportation stating that Nobleford will receive funding for the Sanitary Trunk Twinning project.

CARRIED

**Meeting dates, Regular Council meeting are at 6:30 pm.**

Agenda items for discussion with MLA were considered and mentioned was the carbon tax and MGA.

**#204-2016**

MOVED BY Councillor Wobick to accept the meeting dates.

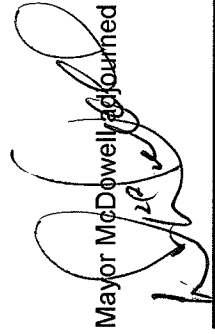
**21 regular Council meetings in 2016, 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays**

- July 5 – MLA Guest
- Aug 16
- Sept 6
- Sept 20 – DV absent
- Oct 4
- Oct 18
- Nov 8
- Nov 22
- Dec 6

CARRIED

**ADJOURNMENT**

Mayor McDowell adjourned meeting at 8:58 pm



Mayor

Administrator