

**Minutes: FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on June 7, 2016 at 6:30 pm**

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Marguerite Wobick, Councillor Don Vincent, ABSENT: Councillor Pete Pelley

Staff Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

Call to Order Mayor McDowell called meeting to order at 6:30 pm

Gallery None

**APPROVAL OF AGENDA**

**June 7, 2016 Agenda #172-2016**

MOVED BY Councillor Holinaty to accept the agenda for the June 7, 2016 regular council meeting.

CARRIED

**APPROVAL OF MINUTES**

**May 17, 2016 Minutes #173-2016**

MOVED BY Councillor Wobick to approve the minutes of the May 17, 2016 regular Council Meeting.

CARRIED

**DELEGATIONS**

**Ryan Wagner, Fire Chief re: Pueblo Colorado Training Report – moved to a future meeting**

**UNFINISHED BUSINESS**

**YPM 2015 Audit Recommendation, Management Letter.**

**Salary policy**

The current CAO salary contract runs from July 1 to June 30. As a result, additional work is required by Administration to reconcile salaries, bonuses, and benefits from the contract year to the calendar year for both financial statement and T4 reporting. In addition, a portion of the bonus is set up as a prepaid expense each year, as it relates to the six months after year-end.  
**We recommend that all salary contracts are set up on a calendar basis.**

**#174-2016**

MOVED BY Councillor Holinaty to follow the auditor's recommendation and set up all salaries, bonuses, benefits, agreements contracts on a January 1 to December 31 calendar basis whenever possible, with the current CAO salary schedule to be amended with CAO approval at no additional annual cost.

CARRIED

**Paving 2016 Price Update**

A new paving quote was received from McNally contractors resulting in approximately a 3% decrease from the 2014/2015 quotes received during P5 residential subdivision project. The gravel road north of Highway Avenue is currently in very bad shape and businesses along that stretch requested road improvements including paving under a local improvement plan where adjacent property owners pay for improvement. The road is shared with the county and the landowner on the other side is a farmer. Discussions with Lethbridge County CAO continue regarding these improvements (\$85,000). Also to be considered is doing a paving overlay of Highway Avenue and small sections of curb gutter replacement. There is \$175,000 MSI capital funding available for future projects. Council early approved applying \$27,000 MSI for the Case 580 loader which would leave about \$150,000 in MSI for paving if Council so chooses. The Village net cost for Rubie to Barons overlay would be approximately \$50,000-\$70,000. The Village would self-finance the project from Capital reserves (Roads and Street \$148,550 and Capital Contingency \$873,444, audited 2015) until MSI funds are approved and received in later years. The contractors say that Highway Avenue is currently not in too bad of shape structurally but will deteriorate significantly in the next 5 years. If it's wanted done for the Centennial, thoughts are to do it this year or next year. With oil prices back on the rise and the carbon tax coming up next year, it might be prudent to do it now. Discussed was whether or not the milling is a necessary step, considering its effect on the water drainage and inconvenience to residents backing out of their driveways. Regardless if the milling is done or not, it would be tapered into the streets for a smooth as possible transition. Waiting until next year could easily add to the cost and would be busier as there will be other activities going as part of the Centennial preparations.

**#175-2016**

MOVED BY Councillor Vincent to do a paving overlay and related work of Highway Avenue from Rubie Street to Barons Street funded from Capital Reserves and that the CAO enter into discussions with McNally Contractors regarding this work.

CARRIED

**#176-2016**

MOVED BY Councillor Holinaty to have the CAO apply for the remaining MSI Capital Funding of approximately \$150,000 to be used towards the Highway Avenue paving overlay.

CARRIED

**AUMA's Impact Analysis of MGA Amendments**

AUMA has put together a breakdown of the effect on municipalities of the May 31, 2016 amendments to the Municipal Government Act (MGA). As there is a lot of information contained in this, one option could be to have this on an ORRSC agenda and then a collective response be given with ORRSC as a representative of the municipalities, rather than each municipality trying to work through it and responding individually. Possible long term effect of this could be that there will be less municipalities as they find they have difficulty meeting the set requirements.

**#177-2016 ORRSC MGA**

MOVED BY Councillor Vincent to send a recommendation to ORRSC, requesting that they prepare a presentation to the Provincial Government regarding the Municipal Government Act (MGA), and act as a collective representative for the smaller municipalities to present concerns with the May 31, 2016 amendments to the MGA.

CARRIED

**#178-2016 MGA Nobleford submission**

MOVED BY Councillor Wobick that council discuss the Municipal Government Act on future agendas and that the village prepare a position statement to be submitted to the Alberta Government or to ORRSC if they agree to collectively represent municipalities.

CARRIED

**FINANCIAL REPORT**

**Accounts Payable for Approval**

The invoice was received from Canadian Badlands for the 2016 levy. A previous resolution had been made that Nobleford would not attend Canadian Badlands meetings this year and then drop out of the organization next year.

**#179-2016**

MOVED BY Councillor Wobick to approve the accounts payable in the amount of \$520 to Canadian Badlands for the 2016 annual levy, and that this be the last payment to them.

CARRIED

**Accounts Payable for Ratification**

Discussed was cheque 7500 to receiver general as this is for all payroll remittances, not just Feenstra's.

**#180-2016**

MOVED BY Councillor Holinaty to ratify the accounts payable in the amount of \$36,071.33.

CARRIED

**NEW BUSINESS**

None

**REPORTS**

**CAO written Report:** Mayor presented CAO with annual review, Fiber optic connection at Village office, Cell signal booster at Complex, Highway avenue Boulevard excavation, spring cleanup part 2 June 14, Meetings with reported vandals, Alberta Environment annual waterworks inspection, Lethbridge County consultant May 31, 2016 visit. School modernization site tour June 1, Alberta environment water license approval #10-21-03-00. AB Environment reservoir inspection June 1, Over 200 licensed pets in Nobleford. 96 business licenses issued, Farm tax levy query.  
VERBAL: Passed Waterworks inspection with a 90%. A complaint was filed a week prior to the visit regarding a leak in the reservoir but this was inspected by AE and stated was there was no evidence of a leak, so there will be no recourse to the village. It appears that the property is being irrigated and water collects in low lying areas. This site used to be flooded in water and has been reclaimed by various land owners over the years.

**Mayor's Written Report:** \$500 donation to NC grad class.

**VERBAL:** Had joint Mayors and Reeves meeting in Taber which included a presentation by a former ranger, Mayor McDowell received a plaque from Canadian Badlands, broadband was discussed and Axia made a presentation stating that it isn't feasible to run fibre to each country residence. At waste transfer site on Saturday the manager has concerns that users aren't following the signs

**Councillors' Written Reports**

**M.W. written report:** May 18 - GAF finance & audit committee meeting

May 26 - GAF board meeting , May 27 - NCS graduation banquet & program - very nice!

**VERBAL:** Senior Week this week so cake has been ordered for their coffee time Wednesday, and Green Acres retreat is in Waterton this weekend.

**P.P. written report:** 2 Jun Attended ORRSC AGM. Financial Report presented. Looking better this year. Still looking to replace planner position. Presentation by AXIA. Now working on Stirling and Barnwell. Hopefully more to follow. More details in minutes to follow in meeting minutes.

**D.V. written report:** None

**D.H. written report:** attended subdivision appeal board meeting May 25th in Coaldale. will be attending FCSS board meeting June 8th. last meeting until September.

**#181-2016**

MOVED BY Councillor Vincent to receive the CAO, Mayor, and Councillors' reports.

CARRIED

**INFORMATION/CORRESPONDENCE**

**Nobleford Parks & Rec Society Arts Grant Application**

**#182-2016**

MOVED BY Councillor Wobick to receive as information the Nobleford Parks & Recreation Society's application for an Arts Grant on behalf of the Centennial Group Project, and thanked Barb Hofman for an excellent job done.

CARRIED

**Meeting dates, Regular Council meeting are at 6:30 pm.**

**#183-2016**

MOVED BY Councillor Holinaty to accept the meeting dates.

**21 regular Council meetings in 2016, 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays**

June 20, Monday - Bylaw Hearing, FCSS Guest

July 5 - MLA Guest

Aug 16

Sept 6

Sept 20 - DV absent

Oct 4

Oct 18

Nov 8

Nov 22

Dec 6

**ADJOURNMENT**

Mayor McDowell adjourned meeting at 8:06 pm



Mayor



Administrator