

Minutes; FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN THE COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on May 2, 2017 at 6:30 pm

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Marguerite Wobick, Councillor Pete Pelley, Councillor Don Vincent

Staff Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

Call to Order Mayor McDowell called the meeting to order at 6:30 pm

Gallery 6:30 Colleen Bains, Norm Van Vliet, Maggie Van Vliet
6:40 Gale Guldermond (with children)

- Maggie discussed the busing issue and the letter that was sent out regarding buses not being able to stop on Highway Avenue to pick up students. She feels that it doesn't make sense and doesn't understand the logic behind it. She feels that if it is a matter of time, it would take just as long to pick up at different locations. Nobleford would be the only community in the area that has restrictions on where buses can pick up kids. Maggie hopes that council would reconsider that students should be picked up anywhere as Nobleford is a family-friendly community and that's what makes people want to live here. She discussed the difficulty parents of young kids have when the older ones are bused but they have other younger kids, and gave an example of one family on Highway Ave. The mayor asked if only 1 child was being picked up at that house and Maggie replied yes. She feels that it is putting kids at risk by not allowing them to be picked up on Highway Avenue.
- Norm added that it's only 1 mile of pavement from one end to the other and people in a rush who have a problem with waiting for buses to pick up should be leaving earlier. As a town councillor in a municipality up north, he experience this problem and the issue had been people complaining about having to wait.
- Gale Guldermond referred to her letter that was shared with council. Safety concerns were the reasons stated for not allowing the bus stops on Highway Ave but she feels that the safest place for her child to be picked up is at the end of her driveway. There is no provincial regulation to govern this so as it is up to the village to set the rules, she asked why the change in policy. The mayor stated that this is not a change, there has been no stopping and no parking on Highway Avenue for 2 years. Gale asked why and particularly why that applied to buses. She feels that buses should be exempt as it is the safest way for her kid to get to school.
- Her letter had been presented to council as part of the meeting packet and Gale reiterated what was stated in that it isn't easy for her to get out of the house with young kids so having to bring her oldest away to be picked up would be very complicated. She expressed that people appreciate Nobleford being family-friendly and really appreciates the work council does.
- Gale's April 25, 2017 letter was received as part of Gale's presentation.

APPROVAL OF AGENDA

May 2, 2017 Agenda
#126-2017

MOVED BY Councillor Vincent to accept the agenda for the May 2, 2017 regular council meeting.
CARRIED

APPROVAL OF MINUTES

April 18, 2017 Regular Council Meeting Minutes

Discussed was if the gallery should include names; they are listed under the bylaw hearing.
#127-2017

MOVED BY Councillor Wobick to approve the minutes of the April 18, 2017 regular Council Meeting.

CARRIED

DELEGATIONS - none

UNFINISHED BUSINESS

Online Interac Payment Active

The Village is now set up to receive payments by email interac so an information sheet will be included in the utility mailing. There will likely be some hiccups to the process but those will be figured out as they come up. This option incurs no cost to the Village. It will reduce resident visits to the Village office and create more efficiencies.

#128-2017

MOVED BY Councillor Vincent to receive as information that the Village is now able to receive payment by online interac e-transfer.

CARRIED

MSI Capital Project Application

Council had previously discussed how to pay for Railway Ave sewer line upgrades as it was not fully covered by the grant received. CAO contacted municipal affairs and the Village is eligible for funding under MSI Capital so CAO has made application for project approval in 2017, to be funded out of future years' MSI grants.

#129-2017

MOVED BY Councillor Holinaty to ratify project application the CAO made in the amount of \$86,410.00 under MSI Capital.

CARRIED

Bylaw 642, Cat Bylaw

Following discussion at the previous meeting, Bylaw 642 Cat Bylaw was tabled. Further information has been received from various people, including recommendations from resident Colleen Bains. Council discussed the addition of trapping information into the bylaw, specifying it would have to be cage-style and that a tagged cat would have to be reported immediately and notice given to the owner. Asked was if the Village would be stepping into area where they have no jurisdiction by allowing cat traps. Colleen mentioned that the people trapping will be the ones who don't like cats and have to handle that, possibly by giving options for if a cat is trapped after office hours. She understands there has to be a solution. Council discussed about after-hours options, including that someone could just let a cat go and that having been trapped may keep a cat from coming back. The Village can't stop people from abandoning their cats and can't stop the ones people who dislike cats from trapping. Cat trapping is humane and if someone reports a trapped licensed cat to the office, a fine can be issued to the owner. There are presently 51 cats licensed at rates of \$20 or \$40. Responsible owners who want to make sure they get their cat back will tag their cat. There are more community concerns in general about cats than dogs. Council reviewed prohibited and restricted, which gives council rights to say a cat should be restricted. Fining brings pet owners into the Village office to talk to the CAO about it and fines are often reversed. Discussed that if someone has multiple issues, cat may have to be removed.

Mayor asked Colleen to comment: Colleen discussed responsible ownership of cats and the long term benefits of preventing so many kittens by giving owners a financial incentive for proof that a cat is spayed/neutered. Asked was, what if there was no cat bylaw. The biggest affect would be that those who have licensed cats would now face the risk of their cat going missing and not being returned. The dog catcher will not take a cat, CAO confirmed this when reviewing the suggested bylaw with the dog catcher, L. Masink of D & L, as well as discussing issues with enforcing. L. Masink is employed Discussed was to specify that a trapped cat whose owner cannot be found should be turned over to a shelter so that the bylaw does not make it sound like someone can dispose of a cat however they want. Council reviewed the necessity of the multi-pet consent form for cats and benefit of recognizing a neighbor's cats so they can be returned.

Councillors shared thoughts on fees, including the idea to have the cat fees the same as dogs and the idea to have the fees lower to encourage more people to license cats. The majority felt that \$30 was an acceptable fee. All councillors supported allowing trapping in a responsible manner. Discussed was the possibility of a tenant's fine going onto the property owner's tax account. Discussed was to what point the landowner is responsible for the actions of their tenant. The bylaw was amended to specify that unpaid fines of property owners may be transferred to property taxation accounts.

Amendments to Cat Bylaw (further being Bylaw 642B):

- **SECTION VIII TRAPPING**
 1. *Cat trapping will be allowed by residents, on their private property, within the municipal boundaries of Nobleford.*
 - a. *Traps used to trap cats must be a cage style trap.*
 - b. *When a cat is trapped, and the cat has a license tag, tattoo, or other identification on it, the resident who has trapped the cat must report the tag number or other identification to the Village Municipal office during hours of operation, in an attempt to ascertain the owner of the cat.*
 - c. *If the owner is immediately identified, the trapped cat must be kept by the resident who has trapped the cat for 24 hours, or until such time that the owner collects the cat within the 24 hour period.*
 - d. *If the Village cannot immediately identify the cat owner, the cat will be considered rogue and the resident who trapped the cat may remove the cat from the Village, to be turned over to a cat shelter.*

- *Unpaid fines of property owners may be transferred to property taxation accounts.*

- LICENSE FEES

1st Cat - \$30
2nd Cat - \$30
3rd Cat - \$30

**Bylaw #642B First Reading
#130-2017**

MOVED BY Councillor Holinaty that Bylaw 642B, Cat Bylaw, be read for the first time.

Bylaw #642B Public Hearing

CARRIED

#131-2017

MOVED BY Councillor Holinaty that Notice of Public Hearing for Bylaw 642B, Cat Bylaw, be given for June 6, 2017.

CARRIED

NEW BUSINESS**Avison Young, Asphalt Plant**

Josh Marti from Avison Young attended the meeting to discuss a future development possibility. Avison Young is primarily a brokerage but takes care of every aspect of real estate needs. The Lethbridge location was the 7th office to open; they now have 89 offices. Josh has been working with a company wanting to start an asphalt plant and needing a permanent location. One of their possibilities is Nobleford but as there is no industrial land remaining, Josh would like to find out what coming to Nobleford could look like and what council would require. He shared that Nobleford is not their primary location choice and that this is very preliminary, but they wanted to look at being in Nobleford. It is considered discretionary under the current land use bylaw. There would be concerns with Alberta Environment and the hazards involved, they would need 3-5 acres and there is some smell associated with an asphalt plant. Council added that the traffic aspect would have to be considered as it would generate heavy traffic.

Josh asked about the annexed 100 acres and if there would be a new road to tie into Hwy 519. Council shared the issues of sightlines and the low point of the highway. This might be an opportunity to pursue going west and tie into Hwy 23 though. Discussed was how an asphalt plant would affect the intermunicipal development plan as there are currently regulations regarding feedlots/manure spreading/etc. It would require a very serious meeting with Lethbridge County. There are also issues with potential fire hazards of a plant like this so the fire department would have to be involved to consider things like access to water and other safety aspects.

Josh shared that the time factor may not work for this company to come to Nobleford. They are limited on how long they have approval to operate at their current site and the conditions involved would make it impossible to relocate here for their timeline.

Josh asked about the possibility of additional industrial in the future. This would be dependent on demands and needs that come up.

FINANCIAL REPORT**Accounts Payable for Ratification**

8130 was for the fire department; 8136 is for water treatment plant upgrades.

#132-2017

MOVED BY Councillor Wobick to ratify accounts payable in the amount of \$31,798.08.

CARRIED

Financial Statement**#133-2017**

MOVED BY Councillor Holinaty to receive as information the March 2016 financial statement with an ending balance of \$3,670,499.29.

CARRIED

ATB Statement**#134-2017**

MOVED BY Councillor Holinaty to receive as information the ATB bank statement for the period ending March 31, 2017.

CARRIED

Budgetary Control Report**#135-2017**

MOVED BY Councillor Holinaty to receive as information the budgetary control report as of April 28, 2017 with the new budget uploaded.

CARRIED

REPORTS to be emailed to admin@nobleford.ca the Thursday prior to meeting to be included in meeting package. Please abide by Council meeting bylaw.

CAO Written Report: Klok Subdivision / NRC MPC meeting May 16 ORRSC attending. Sanitary replacement Railway Ave done, road construction weather delay. Ap 26 County Consultant Jack Hayden, new MGA requirements , intermunicipal. Ap 27 LC Virtual technology. King Street Commercial May 4 meeting. Radar

VERBAL: Sewer flushing is scheduled for May 9 – 12th, now that the sewer main is replaced.
Mayor's Written Report: April 21/17. Waste Management mtg. Good info came forward re: recycle. April 26/17. Community Futures.

VERBAL: also used the Radar gun. Discussed that there are some alleys that really need gravel, especially those that lead onto paved areas. Highway Avenue north is rough, but is up to the County

Councillors' Written Reports

M.W. written report: Late written report, VERBAL: Green Acres meeting, trying to get renovations done for Piyami Lodge in Picture Butte. Centennial Society meeting, the Museum has given a donation for 100 books.

P.P. written report: No written report. **VERBAL:** Waste management meeting, upcoming ORRSC meeting. Asked how feedback is given to those attending as gallery. Example being residents attended past meeting at 6:30 and made comment, wondering if the Village followed up with them. *Mayor asked CAO to comment, CAO was hesitant to respond asking that in the future these questions be asked before the meeting so more accurate information is collected for response, stated that the sidewalk work was budgeted, working on getting quotes. Many alley curb stops and water shut-offs are bent, disrupting it often causes additional issues.* Asked was if there is a process to respond to residents. Mayor stated that the 15 minutes at beginning of meeting is open presentation time. If the issue cannot be addressed by policy, council may choose to make the issue an agenda item at a future meeting. Discussed bulk water increase and if rates were adjusted appropriately as Councillor Pelly has received feedback from users. *CAO responded that Council approved a rate change in fall 2016 of about 20% and volumes are monitored and seem accurate.*

D.V. written report: No report

D.H. written report: April 26 FCSS negotiations committee meeting with staff committee in Coaldale

**Reports Received
#136-2017**

MOVED BY Councillor Vincent to receive the CAO, Mayor, and Councillors' reports.

CARRIED

INFORMATION/CORRESPONDENCE

Nobleford Parks & Rec Society Fundraising Offer, April 24 2017

Parks & Rec Society is offering to do additional fundraising to cover the up to \$10,000 the Centennial Society had previously committed to. This would not affect the Village's budget.



April 24, 2017

Village of Nobleford
Box 67
Nobleford AB
T0L 1S0

Dear Council and Administration:

**Re: Request for transfer of \$10,000 financing for the Legacy Project
Under Village policy #02-22**

The Nobleford Parks & Recreation Society have been successfully fundraising for the Legacy Plate Project. To date we have cash and commitments (Leithbridge County) totalling \$19,600, thanks to the selling feature of the Village of Nobleford committed to matching \$20,000 funds raised and a Provincial CFEP grant approved for \$50,000. The Nobleford Legion Legacy fund has committed \$20,000 funds (held by the Village) for the Pavilion project, also matched by the Village and toward the CFEP grant. The Nobleford Centennial Society recently withdrew their fundraising commitment of up to \$10,000 for the Park Lighting. This leaves \$10,000 in fundraising needed to be matched by the Village \$10,000 towards the CFEP grant.

Having almost reached the Village's maximum commitment level of \$20,000 (Motion 28-2016), the Society would like to request Council consider increasing the Village's commitment level to matching \$30,000 cash raised. The Society would like to keep its fundraising momentum going and try raising the additional \$10,000 required for lamp lights and electrical service to Centennial Park.

The Legacy Plate Project has been moving forward quite successfully. The artists completed transposing the photo images we supplied, into silhouette plate files that were given to AGI Industrial the first of the year. We were excited by a call two weeks ago from AGI inviting us to see the first manufactured "framed plate" before it went to be powder coated. Once the frames and plates are completed, we will assemble them and add strip lighting before installation into Centennial Park. Currently we are gathering information for the History Plaques that will accompany the Legacy Plates.

We appreciate the cooperation from the staff and administration at the Village of Nobleford and your providing interim financing for this project.

Yours truly,


Barb Hoffman
President

#137-2017

MOVED BY Councillor Wobick to approve the transfer of matching eligibility from the Centennial Society to the Nobleford Parks & Recreation Society and to thank them.

CARRIED

Nobleford Centennial Society Request, April 23 2017

Nobleford Monarch History Book
 c/o Nobleford Centennial Society
 Box 154
 Nobleford, Alberta
 T0L 1S0

April 23, 2017

Village of Nobleford
 Town Office
 Nobleford, Alberta T0L 1S0

Dear Sir:

Re: **Nobleford, Monarch History Book**

Three years ago a committee was formed to update the Sons of Wind and Soil, the history of the Nobleford, Monarch and Kipp area. We have collected over three hundred stories and are ready to start the process to publish. The new book will include the Sons of Wind and Soil and all the updated family history and additional stories. It will be over seven hundred pages when published.

The total cost of ordering a thousand copies will be over \$45,000.00 and will consist of three installments. The first installment is \$14,000, with another \$14,000 in September and the rest when we receive the books this December 2017. We have raised \$15,000.00 by pre-selling some 300 books and so our first payment is covered.

We plan to launch the book in conjunction with the Nobleford Centennial in February 2018. In the meantime books preordered will be available for \$50.00 but after the information is sent to the publisher the cost will be priced at over \$70.00.

Would consideration be given for any financial assistance towards this project? Cheques should be made payable to the Nobleford Centennial Society.

Yours truly,



Buck Spencer
 on behalf Nobleford Monarch History Book Committee

- The Centennial Society has not presold enough books to make the \$45,000 payments required for printing of the 1000 books and are asking for financial contribution.
- Council discussed the society's situation and options the society may want to consider.
- Discussed was if it is fair to have Nobleford tax payers provide interim financing or cover partial cost of the book, considering only 300 are presold and there is little support from Nobleford's 1300 residents in this project. Also mentioned was that the society has not shown initiative in applying for grants, possibly because the book will be sold and generate revenue which may make the project ineligible?
- It was reported that the Museum Society has now purchased 100 books, does this mean they also have books for sale? Whose books sell first? The Museum Society has progressed over the years to a healthier financial situation but the Village still subsidizes them, can they afford this risk?
- Council discussed if the project would qualify for matching funding under policy #02-22. It is not a capital project in Nobleford and would profits go back to the Village?
- If Council gave special consideration for funding on this project, it would set a precedent for other societies and organizations and Policy #02-22. Policy #02-22 is very effective and council does not want to compromise that effectiveness.
- Comparisons were made with Barons centennial book where an estimated 500 were printed and a healthy inventory remains. It would be reasonable to expect similar results with Nobleford history book.
- Interest in purchasing the book is weak with only 300 sales plus the Museum's \$5000 for 100 books, or is marketing of the book weak?
- Council recognizes that the Centennial Society members are limited in some areas.
- CAO suggested Mayor and CAO could prepare a news release for media about Nobleford low property taxation leaving money in the pockets of all Nobleford residents to do with as they see most important, encourage them to direct their money to Society's projects.
- CAO suggested a February 28, 2018 incorporation date event hosted by the Village, such as council's suggested "evening 7 to 8 pm dessert and program idea" and possibly adding the idea of coordination with Complex Society and Ag Society Spring Fling 9 pm to 1 am (with Chevelle band). Discussed to have this be a FREE event but provide donation opportunities throughout the evening as well as liquor sales, and possibly use evening dance to generate funds towards the interim financing of the history book, with eventual revenue, after books are sold, being returned to a legacy fund held by the Village.
- Society is considering having members finance the project with loans being paid back in the future at an unknown time. This is an option but should be a last resort and not recommended.
- Council discussed Society business principals.

1. Consider; delay the printing until enough books are sold and money raised to pay for books, even if is not printed until after 2018, then the actual centennial celebration year activities can be recorded in the book.
2. Consider; order of 500 vs 750 or 1000 books. Make a new deal with the printer or another printer.
3. Consider; getting sponsor(s) and put their name on the cover and front and back page with a dedication page of their choosing. Have to make it worthwhile. Are they committed to the printer?



**Nobleford Centennial Society Request, April 23 2017
#138-2017**

MOVED BY Councillor Holinaty that no financial consideration be given to the Centennial Society for the history book at this time and to direct the Mayor and CAO to draft a letter.
CARRIED

MEETING DATES

#139-2017

MOVED BY Councillor Vincent to accept the meeting dates:

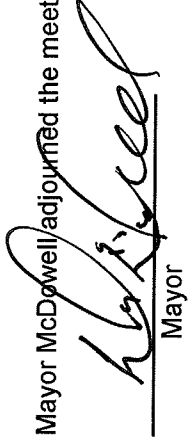
21 regular Council meetings 1st and 3rd Tuesdays. Regular Council meeting are at 6:30 pm

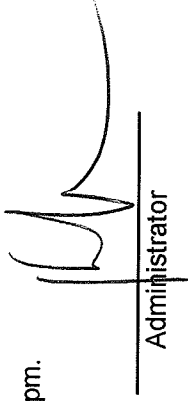
May 16, 2017 – MPC Meeting	June 6, 2017	June 20, 2017
July 4, 2017	August 1, 2017	September 5 & 19, 2017
October 3, 2017	Election: October 16, 2017	October 24, 2017
November 7 & 21, 2017	AJMA: November 22-24	December 5, 2017

CARRIED

ADJOURNMENT

Mayor McDowell adjourned the meeting at 9:26 pm.


Mayor


Administrator