

Minutes; FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN THE COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on November 20, 2017 at 6:30 pm

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Marinus de Leeuw, Councillor Tony Aleman, Councillor Melissa Jensen

Staff Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

Call to Order Mayor McDowell called the meeting to order at 7:00 pm

Gallery Danielle Dodd, Sara Wever

APPROVAL OF AGENDA

November 20, 2017 Agenda

Council discussed written reports submitted late and CAO clarified that they must be emailed to admin to be included in meeting package. Late reports will be in the next minutes so they are part of the written record.

#314-2017

MOVED BY Councillor Holinaty to accept the agenda for the November 20, 2017 meeting. CARRIED

APPROVAL OF MINUTES

October 24, 2017 Regular Council Meeting Minutes #315-2017

MOVED BY Councillor de Leeuw to approve the minutes of the October 24, 2017 regular Council Meeting.

CARRIED

DELEGATIONS

7:00 pm - SGT HOWELL

Sergeant Howell shared he has been part of the detachment for 2.5 years and likes to visit council when new stuff comes up or just to catch up or answer questions. He will provide his cell number to council and gave out business cards. Actual complaints should however go through regular dispatch so whoever is on duty can respond. He has in the RCMP for 32 years and is planning to put in a few more years yet although a knee issue in the past year slowed him down. The Picture Butte detachment currently consists of 4 constables and one additional recruit who was out in Nobleford on Halloween with the kids. They will be losing one who has been here 5 years to a transfer as part of the rotation, which will bring them back down to 4 constables and himself. Sgt. Howell discussed shifts and on call. Often with Coaldale's assistance, there is 24/7 policing as they have good working relationship.

Discussed response time and armed robberies in Nobleford and in serious situations, it is all hands on deck and there are many detachments to pull help from. They have a good report with all neighboring detachments as there are often not enough on duty. There are not enough resources to conduct regular (weekly) traffic enforcement in Nobleford and Picture Butte but when issues come up they do have some people come in on overtime. It's not always enforcement but also visibility with RCMP in Nobleford daily.

Sgt. Howell discussed file counts for the last 3 years, roughly 1200 files per year for the area (includes Barons). Nobleford in 2015-16 had roughly 200-300 files of all types, about the same this year or a little higher. Everyone's are higher this year, increased vehicle thefts. Dealing with a lot of people from outside of the community, repeat offenders and people with additions where situations get dangerous fast. The crew is well trained though and knows what to do. They do try to go to schools as often as they can and have been in all in the area. They will come in when asked but also pop in when not asked, often to be familiar with the layout of a school in case of situations coming up.

Sgt. Howell asked if there were any questions. Asked was in regards to legalization of marijuana and what it is going to do to police departments. Sgt. Howell shared on his history with marijuana issues in his career and challenges. For instance, the detachments don't have devices yet for roadside testing.

Sgt. Howell discussed previous experience with transitioning/training to enforce new laws and that it takes time to transition to full enforcement. Has to reserve comment on it specifically as there is no idea yet how new legislation will impact province, it is too early to tell, and there are many aspects to be considered yet. There will also be different challenges depending on municipality's laws regarding it. Asked was if, under the new law to come in effect July 2018, it would be legal to sell as well as consume and/or possess. The law encompasses various aspects that are not known yet. Sgt. Howell further shared current challenges and possible future challenges and aspects to be considered that have not been discussed yet.

CAO asked Sgt. Howell for an email stating his opinion of the recent cattle liner roll-over response. Sgt. Howell will do so and commented he was impressed with how it was done and that it is a much needed service here.

Council thanked Sgt. Howell for coming out.

Council discussed cannabis legislation including discussion to be had at AUMA.

UNFINISHED BUSINESS**Ethical Guidelines of Conduct**

CAO shared guidelines of conduct signed by each Councillor when they were sworn into office, which now requires adoption by council by resolution and then becomes a council policy.

#316-2017

MOVED BY Councillor de Leeuw to adopt as policy the Ethical Guidelines of Conduct for Members of Council signed by all councillors and CAO.

CARRIED

Klok Subdivision – Fortis & Deposit Refund

Letter was presented from Mr Klok regarding \$500,000 deposit refund and cheque for FORTIS cost. Mayor asked council for thoughts on letter. Councillor asked about a reference phrase in some correspondence regarding Klok suggesting that the village pay for some shallow utilities when the contract clearly states that developer is fully responsible. CAO updated new Councillors on history of the annexed land and development. Nobleford policy is that no development should be an expense to the taxpayer. A development agreement was entered into and registered on title. Village position has always been to not put any money into Klok private subdivision but help along the way and this has been done, including considering paying Fortis and being reimbursed by the developer. FORTIS states that Primary servicing is expensive because of 3phase power being wanted; there is enough capacity if it was single phase sourced from Cawdron street. 3 Phase has to be run a long distance, from Highway 519, and has to be rebuilt every time an add-on is done. The latest correspondence is that the developer wants to hold off and may want to reconsider the 3phase as the primary phasing cost could be reduced. Engineer and developer were advised a year ago to get shallow utilities in order and it was not done as suggested and FORTIS application only to place in August, but this is between the developer, engineer and Fortis to work out. In regards to the request for refund of the security deposit, suggesting hold off on for now as well as wait on cashing the cheque from Klok for Fortis quote. CAO mentioned the price quote should not have been addressed to Nobleford but to the developer even though CAO inquired to see if price could be brought down. Council discussed the primary servicing fee and possibly a boundary agreement to sharing the cost between any future developments resulting in Mr. Klok getting reimbursed, but it's likely future developers would not want 3phase power.

The church has started excavation and construction will continue through the winter; Council's next meeting is not until the 19th. CAO recommendation is to table this issue and not cash Mr. Klok's cheque yet, to give him time to decide what he would like to do. CAO briefed new council on the conditions of the security deposit held from Mr. Kok. Only thing left is shallow utilities and Fortis is the only bill left to be expected, unless things change. The other option would be for Council to accept his proposal and leave it to the CAO to get approval from Mr. Klok to cash the cheque. CAO was informed by FORTIS that construction for the Village will likely not be until spring or summer 2018; commented that subdivisions for the Village were usually ordered a year in advance. CAO referenced good relationship between the Village and Fortis.

Mayor asked for CAO recommendation and CAO responded to table the item. If required, an emergency meeting can be help but would only be done if it really made a difference.

Further discussion on what it means to table an item, CAO commented that it means an item was presented but council was not in a position to make a decision, so it will be placed on the next agenda (tabled) until the December 19, 2017 regular Council meeting. Asked was what would change between now and then and CAO shared that Mr. Klok may want to get another quote from FORTIS on single phase and he will probably discuss it with the church.

#317-2017

MOVED BY Councillor Holinaty to table Item 5.2, Deposit refund and FORTIS payment cheque, Klok Subdivision/Fortis, to the next meeting.

CARRIED

WTP Reservoir Update

CAO referenced his written report, briefing on the water treatment plant reservoir; still in discussions and trying to get the best value for the money. US/CDN Exchange rate has changed to negatively impact the purchase. The site is sufficient. Federal government requires more than one quote so since MPE has gotten additional quotes from other suppliers for other projects, they are asking for approval from AB Transportation to use these to compare. It will be further discussed with MPE at dinner Thursday at AUMA, CAO recommended to take the advice of Andrew with MPE and Keith Schenher with Alberta Transportation

#318-2017

MOVED BY Councillor Holinaty to receive as information updates on water treatment plant treated water reservoir.

CARRIED

Centennial Park Project

Council discussion brought up how grants and funding for projects is done and the CAO reviewed Policy #02-22. Funding comes from a reserve account that was established from subdivision sales, so no taxpayer dollars are used for these types of projects and money coming out of that account can only go to a society. Provided they make appropriate application and follow proper guidelines, the Village will match up to an amount, provided the society will also get a grant for the same amount. For the Centennial Park Project, \$50,000 came from the society, the Village committed up to \$50,000, and a CFEP grant was received for \$50,000. Council discussed the PAINT THE COMPLEX project which is also being done under this policy; they got a \$23,616 CFEP grant and \$9000 Lethbridge County grant and \$500 from society with village matching \$9500, but there is a slight deficit on the society matching portion so the total may change. CAO shared that the Village gets criticized for not just handing out money but if just giving out money and recipients are not having to match it or do anything toward it, they will use it for whatever and there is less accountability. When the funding means a grant has to be

applied for and used responsibly, the policy has worked well, Lethbridge County only uses their Land trust fund for Capital projects as well.

Some fundamental requirements:

- Starting in 2004, Nobleford Council recognized that the practice of simply gifting funds to organizations is ineffective and that there was a deficiency in project funding.
- You must be not for profit; you should not make a profit of this policy. Any profits should go back to Municipality of Nobleford to replenish the funding reserve for others to share.
- Your project must benefit the community not just your special interest.
- Projects are generally CAPITAL, not operational.
- All projects and proceeds must stay in Nobleford corporate limits.
- The Funding from the Village is NOT from property taxation, rather it is generated from Subdivision trust requirements and land sales profits and LPA minimum levies.

#319-2017

MOVED BY Councillor de Leeuw to receive as information updates on the Centennial Park Project, Policy #02-22 and funding.

CARRIED

Community Complex Project

Discussion on previous item and comments in CAO written report. – \$41,000 project is near significant completion with final touches being done on interior painting and locksmith work. Pending finances work yet to be done are; interior gym perimeter tack board on walls for users to attach tape, pins to during their events, exterior welcome or logo on east wall, possible interior acoustic panels. NCCS is hosting their Fall trade show this weekend and is considering a new project of purchase of a floor cleaner, the may seek grant money and village support under policy 02-22.

#320-2017

MOVED BY Councillor Jensen to receive as information as information updates on the Community Complex Projects and funding.

CARRIED

2018/19/20 Budget & MYCIP

CAO commented that there will be much discussion on the budget and MYCIP (multi-year capital infrastructure plan) in future meetings. The new MGA requires a 3-year operating budget, council approved one, but no capital budget done. This is covered on the MYCIP. Council reviewed history shown on MYCIP, including CAO briefing council on the history of water issue in Nobleford and lack of partners when first looking into, went into this on our own. Between 2004 and 2010, 14.5 million dollars, mostly provincial grants, was spent on reservoirs, the plant, pipelines, pumps, distribution pipe lines to Barons and County, cost to the Village was a \$400,000 debenture and cash Contribution to Barons from our MSI grant. How? By planning 10-15 years in advance. Council will continue to do this, such as planning for the treated water reservoir which is going to double capacity. A matching grant has been received which is going to pay for half. An even bigger project is the sewage lagoons; Nobleford is fortunate to have an evaporation system in a contained area and is getting 70% funding for it. Nobleford received this only because council began planning this 10-12 years ago. A study was done and application was made a long time ago; Nobleford was at the bottom of list. They went to the minister and premier from that office to discuss the project and stated that what really needed was the sewer trunkline portion. Government considered that responsible and appreciated the presentation. This trunk line in Railway Avenue was built in 2016/2017 for less than the original grant and estimate and the province appreciates that. They like to see Nobleford has money in place, has business model/financial plan in place, that projects can go to tender immediately. Money for the trunkline was received. MYCIP is a good vision tool and CAO advises to keep doing it. CAO reviewed current year and future year projects listed, will be a lengthier discussion in the future. This council will be for the next 4 years and lots of projects will be addressed.

Council reviewed general ledger on budget, how the accounts are numbered, and subledger accounts. 1 account are revenue, 2 are expenses, 3 and 4 are assets and liabilities and will be seen in year-end financial statements which are audited, 5 and 6 accounts are extensions of 1 and 2, being projects that fluctuate regularly. CAO commented that for 2017 Nobleford only collected \$100,000 in municipal portion of taxes \$45,000 residential and \$55,000 non residential. Everything else \$325,000. goes to the province for education and senior housing tax. The operating budget is for millions but only \$100,000 is collected in taxes. Budget will be on agenda multiple times before final approval and tax bylaw is declared in spring 2018; a draft 2018 budget has been approved in 2017 so the Village can continue to operate and write cheques and do what needs to be done. It is not final until Council declares a budget that goes to the tax bylaw.

There are some budget items that the Village can plan with; staffing for example is under the CUPE agreement. Nobleford has 1/3 less expenditures on staffing (admin and staff) than average in the province. Governance (Council) cost is slightly higher than average in province. The annual provincial financial indicators report that compares all municipalities in Alberta should be available in December. The annual audit will be in February but won't be presented to Council until April when the auditors make an independent report to council. CAO suggested browsing through previous audit reports in folder in councillor computers.

#321-2017

MOVED BY Councillor Aleman to reconfirm the 2018-2019-2020 draft operating budget and accept the MYCIP as presented.

CARRIED

WTP Particle Counter Purchase

CAO referenced his written report; the issue with the WTP Particle Counter goes back a few years when Alberta Environment did their annual inspection and stated this would be applicable to Nobleford at end of 2017. Nobleford delayed purchase of the counters in hopes of working them into a grant for the water treatment plant. This may be possible but they should still be ordered now. If ordered in November, there is a 10% discount if we by in November (cost is between \$16,000 and \$20,000). License and operating requires there is a backup, the Village sends daily / monthly/ annual reports to Alberta Environment and has to abide by their regulations. If not purchased, the Village may not be allowed to produce water as of January 1. There are financial reserves for the WTP but CAO suggests this comes out of operating so that it is considered in the water rate and cost is shared with "NBC" County and Barons. Cost to treat water is about \$1.25 per m3, charge out rate to NBC is cost plus 5%.

#322-2017

MOVED BY Councillor de Leeuw to purchase WTP particle counters out of the operating budget and to try to include them in the federal water treatment plant grant and NBC rates.

CARRIED

FINANCIAL REPORT**Accounts Payable for Approval**

CAO commented that having A/P (accounts payable) for Approval is rare, usually only if it is a significant amount or outside of the approved budget. Council approves budget and CAO spends as long as in accordance with it. This A/P for Approval, Insurance is within budget but is substantial so it is included to let council know how much insurance costs in Nobleford. The Community Complex / Curling rink is a large portion, over \$20,000. With Liability about \$12,000, rest is for other buildings, equipment, vehicles. Most companies won't quote for municipalities; it has been looked into and there are no better options, through AAMDC organization the best rate was obtained from Jubilee Insurance.

#323-2017

MOVED BY Councillor Jensen to approve accounts payable in the amount of \$48,799.34 to Jubilee Insurance Agencies for annual insurance premiums.

CARRIED

Accounts Payable for Ratification (APR)

Councillor de Leeuw referenced cheque #8499 for \$18,128.82. as payment to his business. Mayor directed council to exclude CH # 8499 from APR.

#324-2017

MOVED BY Councillor Holinaty to ratify accounts payable, excluding cheque #8499, in the amount of \$126,334.26.

CARRIED

* Councillor de Leeuw left the meeting.

Accounts Payable for Ratification (APR)

Council reviewed the invoice from Delco who was hired under contract in spring 2017 to do work for Centennial Park "Legion Pavilion construction". CAO commented everything on the invoices is in order.

#325-2017

MOVED BY Councillor Aleman to ratify accounts payable cheque #8499 to Delco Contractors in the amount of \$18,128.82.

CARRIED

*Councillor de Leeuw rejoined the meeting.

Financial Statement

CAO reviewed the format of the financial statement and ratification of all expenditures to the bank account using software called Munisoft, and mentioned that \$500,000 of someone else's money is being held in trust and there will be withdrawals coming out yet for the school foundation tax payment to the province.

#326-2017

MOVED BY Councillor Aleman to receive as information the October 2017 Financial Statement showing an ending balance of \$4,438,771.18.

CARRIED

*Mayor McDowell left the meeting and Deputy Mayor Holinaty took the chair at 8:33 pm.

ATB Statements

CAO commented that statements are for information; reconciles to info on APR and Financial Statements.

#327-2017

MOVED BY Councillor de Leeuw to receive as information the ATB bank statement ending October 31, 2017 and the ATB MasterCard statement ending October 18, 2017.

CARRIED

Budgetary Control Report

The budgetary control report shows the 2017 budget, what has been spent to date, and what the variance is. If anything jumps out such as an over expenditure, CAO will bring it up and Councillors should ask for clarification if wanted. CAO mentioned that account surplus/deficits are not proportionate each month and there is a lot not reported yet, but that it is anticipated to be a surplus year.

*Mayor McDowell took the chair at 8:37 pm.

Budgetary Control Report #328-2017

MOVED BY Councillor Holinaty to receive as information the Budgetary Control Report as of November 15, 2017.

CARRIED

NEW BUSINESS

Audit Stream Control Updates

The audit streams are a significant issue as they are the policies and procedures that CAO administers Nobleford with. Councillor inputs are required as the CAO makes subtle updates as needed/required and will be working on this in the next couple weeks. Council began reviewing audit streams. On 320, Council discussed item 15 regarding province's involvement and CAO clarified that the assessor prepares assessment and sends it to the province for approval. The province declares it proper and then council knows how to work out the mil rate for taxation. On audit stream 510-2, a change of time of meetings in item 2 and 8 will be required. It was observed that Council had not reviewed the documents. Discussed benefit of being prepared for meetings. Discussion ended.

#329-2017

MOVED BY Councillor Jensen that all councillors review the audit streams and respond to the CAO by December 7th with feedback with CAO submitting his updated documents to Auditor.

CARRIED

AUMA Resolutions

The resolutions are what Councillor Holinaty and Mayor McDowell will be voting on at the AUMA convention in Calgary. Council reviewed all resolutions and mayor commented that resolutions are supposed to have an effect on everyone. If a resolution is approved, it goes to the next step. Councillors each vote and it should be representative of council's position.

- 2017.A1 – to enter into discussions, many issues to be figured out
- 2017.B1 – to allow non-profit organizations to borrow, seems like it doesn't apply to everyone
- 2017.B2 – repeal the cannabis act, which is from the federal government not provincial
- 2017.B3 – state of local emergency, likely issues experienced by municipalities and will present on it
- 2017.B4 – integrate emergency and social services, seems like it wouldn't be sustainable
- 2017.B5 – municipal reserve, amend MGA for municipalities to better utilize it
- 2017.B6 – cellphone towers, a good start
- 2017.B7 – combative sports, commission to oversee it provincially
- 2017.B8 – helmet requirements, increase mandatory use age to 18
- 2017.B9 – provincial revenue sharing, consultation on the future
- 2017.B10 – funding for providing medical first response, requested for abiding by provincial standards
- 2017.B11 – medical equipment lending, provincial support requested
- 2017.B12 – trail linkages, provincial support requested
- 2017.B13 – 211 service, provincial funding requested
- 2017.E1 – tax exemption, provide minimum for elected officials
- 2017.E2 – working group on opioids, to address opioid crisis with municipalities
- 2017.E3 – hospital expansion, to put Red Deer put on the list

#330-2017

MOVED BY Councillor Jensen to receive as information the AUMA resolutions.

CARRIED

*Mayor McDowell left the meeting and Deputy Mayor Holinaty took the chair at 8:57 pm.

Review Roles & Responsibilities Workshop, November 7th

Councillors commented on the Roles & Responsibilities workshop they attended on November 7th, feeling it was well worth it and George Cuff was an excellent speaker. New councillors suggested a community survey in return for a dinner. Council commented on surveys resulting in feedback only from special interest groups and the challenges of doing a survey. Discussed public feedback and that going to public events is the best way to give citizens opportunities to bring up concerns. Council meetings are open to the public, email, FB, twitter all make it very easy for citizens to communicate with the Village. Surveys were done in 2004 with significant displeasure expressed with services and high taxes. Other surveys have been done with complaint rate going down. With the improved services and record low taxes the Village only receives nuisance comments now like Dogs and cats, neighborhood issues. Mayor referenced Councillor de Leeuw's written report proposing a policy for proclamation dates/special interest groups/flags/signs. CAO commented on frequency of requests sent to village office, constant. Nobleford will have to deal with them but is it good idea to start something before required. Mentioned was that it is better to be prepared. Nobleford should be a safe community for everyone. Asked was if this would come up during Jan 8/9 seminar.

#331-2017

MOVED BY Councillor de Leeuw that council begin discussion in spring 2018 on a policy regarding proclamation days, special interest groups, flags, and signs.

CARRIED

Havinga Dogs, Multi-Pet and Restricted Forms

CAO updated council on the requirements of neighborhood consent forms regarding numerous and restricted dogs, both of which apply to this application. There have been complaint about these, Mastiff, Pincher and Retriever dogs, but no fines issued. Council expressed some objection to granting the license.

#332-2017

MOVED BY Councillor Aleman to approve Michael & Breanna Havinga's 2017 3, dog licenses with multi and restricted neighborhood consent forms.

CARRIED

CAO informed Council that if a councilors wants the vote to be recorded that the Councillor must ask the chair to record the vote, and if they want their name noted, prior to Voting.

REPORTS - to be emailed to admin@nobleford.ca the Thursday prior to meeting to be included in meeting package. Please abide by Council meeting bylaw.

CAO Written Report:

Klok subdivision -Klok, Associated Engineering, McNally contractor have all confirmed that General contractor work is complete and all payments for work done on Subdivision have been paid. Klok is asking for release of \$500,000 cash Village holds. Shallow utility work has not been done and FORTIS quotation to the Village is \$255,131.94. This is \$23,496.00 less than if quotation was provided to the private developer. There is a potential primary pre servicing rebate possible of up to \$182,022.46 and Construction advance rebate of \$45,270.00 for a period of 10 years. Village agreement with developer is that all costs will be paid by developer and all rebates will go to the developer.

NRC - Church drawing and permits have all been approved and issued. Sod turning ceremony took place on Nov 11 with approximately 200 in attendance with Mayor and CAO attending. Construction has started on site.

WTP reservoir - CAO discussions, planning, site evaluation with MPE and AB continue in a positive manner, seeking pricing quotes on structure and best buying time considering cdn / us \$ exchange rates. Was .82 now .78.

Centennial Park and Pavilion - \$150,000 project is at significant completion and Park and Rec society is filing C.FEP \$50,000 grant compliance accounting to province before December 31, 2017. Yet to be completed is signage, shadow led lighting on silhouettes, electrical connection of park lights. Pavilion and Legion Honor roll were dedicated on Nov 11, 2017 with 100 people attending the Remembrance Day Ceremony organized by Nobleford citizens and Societies.

Community Complex project - \$41,000 project is near significant completion with final touches being done on interior painting and locksmith work. Pending finances work yet to be done are: interior gym perimeter tack board on walls for users to attach tape, pins to during their events, exterior welcome or logo on east wall, possible interior acoustic panels. NCCS is hosting their Fall trade show this weekend and is considering a new project of purchase of a floor cleaner, the may seek grant money and village support under policy 02-22.

WTP particle Counters- Nobleford was issued a condition a couple years ago to upgrade our particle counters by Dec 31, 2017. Previous discussion resulted in us waiting to make this purchase until WTP reservoir grant was approved and incorporate this purchase into the project in cooperation with Fed and Province / AB infrastructure. Discussion continues on funding support. Cost for these will be near \$20,000 and purchase should be made soon.

Audit streams- Nobleford auditor, AVAIL, review Nobleford policy and procedures identified in streams. CAO prepares these annually and welcomes Council comment before amendment is made for 2017 audit.

Water line break - in November there was a major water line break on a cast iron main line that is south of the store in the alley, this is the third break on this line in a three block length. Break appears to be due to poor bedding and compaction 40 plus years ago. We are diligent in installation requirements of proper bedding and compaction now.

Water Pump - high lift pump was installed and is operation nicely. PW suggested that other pump be rebuilt as well.

County CAO meeting .Oct 31, 2017. - see attached agenda items.

ATCO.- ATCO is upgrading gas line to accommodate Green House and future needs in Nobleford industrial.

Baron street sewer line - During sewer service line replacement, PW crew identified significant blockage in Sewer main downstream of 922, McGill crew augured and flush massive root growth in a .5 meter section that was so tough it broke equipment. Line also video camera and analysis is taking place now.

Radar speed sign - Sign will be installed to monitor northbound highway avenue in 30 kmph zone.

Mayor presented CAO with written review in accordance with MGA and Bylaws, this will be reported to Auditor.

CAO received 6 weeks vacation time annually. 1 week will be used Nov 2 9, 2017 and 2 weeks Jan 17 ,2018 and again requests that 3 weeks unused vacation time be carried forward to after Feb 2018.

ARPA conference - Great speakers; Jon Montgomery, Doug Griffiths. 400 attending, mostly recreation practitioners from large centers Calgary/ Edmonton, sessions on rural recreation that seemed out of touch to me and my comments were well received, executive members met with me and would like to take a look at Nobleford practices and possible presentation at future conference

CAO Written Report re: Meeting with Lethbridge County CAO
October 31, 2017, 10:00 am meeting at Lethbridge County Office.
CAO Nobleford, Kirk Hofman
CAO Lethbridge County, Sheldon Steinke

Lethbridge County ----- Nobleford ----- Nobleford Fire Fighters Society

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Nobleford and District Emergency Services

Discussion Items:

- 1- Trailer, Livestock corral fencing, Society owned, no capital cost to County, June 8, 2016 letter. Ab Tran \$.
- 2- MVC payment for Village owned operated 101 and 105, no capital or operating cost to County.
January 18, 2017; Consider this written notice that we request that the following amendment be made to Schedule "C" without resigning of the agreement as a whole;
 - 1- Revenues received by the County for units R-101 and C-105 will be forward to the Village annually
OR
 - 2- County authorizes the Village to bill Alberta Transportation for R-101 and C-105 attendance at MVC's.
(Not applicable to R107, E109, E402.. County shall retain MVC payment from AB Trans)
- 3- Digital Radio system. Village purchase, See April 7, 2017 letter.
- 4- County Sept 21, 2017 Motion to adjust Nobleford fire and rescue services agreement and reinstate Barons.
- 5- LRWMSC. Nobleford Oct 3, 2017 motion regarding commercial waste fees.

Minutes: FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN THE COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on October 3, 2017 at 6:30 pm

Lethbridge Regional Waste Management Services Commission

- #280-2017.** MOVED BY Councillor Pelley to support the Lethbridge Regional Waste Management Services Commission implementing a commercial fee of \$107 per load. CARRIED
- 6- \$869,000 NBC funding / \$434,500 grant for Nobleford WTP reservoir. Sept 8, 2017 letter to County
Barons and County total 19,744 m3, County was invoiced 37,782 m3
Nobleford balance was 189,025, m3 23 % of total distribution, = \$99,935 matching for grant
77 % of total distribution = \$334,565 matching for grant

CAO Vacation Time, 6 weeks per year #333-2017

MOVED BY Councillor de Leeuw to approve the CAO carrying forward unused 2017 vacation time with 3 weeks to be used after February 28, 2018.

CARRIED

Mayor's Written Report: Oct 25th, 2017 - Community Futures meeting. New members introduced.

Committees members to be decided. Nov 9th, 2017 - Attended Remembrance Day ceremony at NCS. Laid a wreath on behalf of Nobleford. Nov 10th, 2017 - Attended Mayor's and Reeves meeting in Lethbridge. Ten returnees out of forty. Discussions on rural crime, Bill C45 (cannabis), Boundary Commission, Hwy 3 Twinning. OWC predictions of a 10 to 30 year drought. Nov 11th, 2017 - Attended Remembrance Day Ceremony at the Cenotaph in Nobleford laid wreath. Fellowship at the museum. -Attended sod turning gave welcome greetings for new Netherlands Reformed church in the new Klok subdivision. Fellowship at the Community Complex. Nov 20th, 2017. - I will attend a Community Futures meeting.

Councillors' Written Reports

T.A. written report: No written report.

M.D. written report: Nov 7: attended 2017 elected officials orientation. for detailed discussion see point 7.3 on agenda. Based on advice from George Cuff to establish policy on special interest groups sooner then later. I think that a clear policy should be brought forward by council that deals with proclamation days, special interest groups, flags and signs. I propose that after we have attended the municipal governance seminar in January, we come up with a policy dealing with these items that are mentioned above.

M.J. written report: No written report.

D.H. written report (for Oct 24, 2017): Attended FCSS board Meeting Oct 11th. With the election on Oct 16th 3 of the board members were not re-elected (including Cathy Needham, current chair and long time board member) this leaves only 3 returning members of which only 2 may return. This may be a difficult transition as Milton Iwassa will be retiring by the end of this year, so they will have a lot on their plate. Other than this no other council business to report.

Reports Received #334-2017

MOVED BY Councillor de Leeuw to receive the CAO, Mayor, and Councillors' reports.

CARRIED

INFORMATION/CORRESPONDENCE – none

MEETING DATES

Council discussed the birthday party planned for February 28th 2018.

#335-2017

MOVED BY Councillor Jensen to accept the meeting dates:

21 regular Council meetings 1st and 3rd Tuesdays, Regular Council meeting are at 7:00 pm

AUMA: November 22-24. DM, DH, (KH or KF), 3 registered

Nov 29-Dec 6, CAO Away

December 9, 2017 – Enimax Center, Lethbridge, 5:30 pm Christmas Social

December 19, 2017

January 2, 2018, ORRSC Presentation (DM absent) January 16, 2018

Jan 8-9, 2018 (all day), Essentials of Municipal Governance, DM, DH, TA, MJ, MD, (KH or KF) 6 registered

January 17-31, CAO away

February 6, 2018 February 20, 2018

February 28, 2018 - Village hosted Centennial Party at Community Complex

March 6 & 20, 2018 April 3 & 17, 2018 May 1 & 15, 2018

June 5 & 19, 2018 July 3, 2018 August 7, 2018

CARRIED

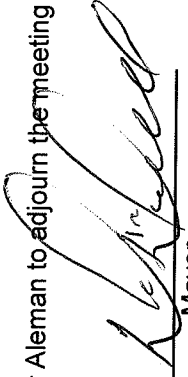
IN CAMERA – none

ADJOURNMENT


#336-2017

MOVED BY Councillor Aleman to adjourn the meeting at 10:30 pm.

CARRIED



Mayor



Administrator