

Minutes; FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on November 8, 2016 at 6:30 pm

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Marguerite Wobick, Councillor Pete Pelley, Councillor Don Vincent

Staff Kirk Hofman, Chief Administrative Officer

Call to Order Mayor McDowell called meeting to order at 6:30 pm

Gallery None

APPROVAL OF AGENDA

November 8, 2016 Agenda #327-2016

MOVED BY Councillor Holinaty to accept the agenda for the November 8, 2016 regular council meeting. CARRIED

APPROVAL OF MINUTES

October 18, 2016 Regular Council Meeting Minutes #328-2016

MOVED BY Councillor Vincent to approve the minutes of the October 18, 2016 regular Council Meeting. CARRIED

UNFINISHED BUSINESS

Sanitary Twinning Project #329-2016

MOVED BY Councillor Wobick to delay the railway avenue sanitary twinning project until the spring. CARRIED

ORRSC Ortho Project 2017 #330-2016

MOVED BY Councillor Pelley to support ORRSC pursuing the Alberta Community Partnership Grant for 2017 to fly new orthophotos in the spring 2017. CARRIED

Ratification of Reciprocal Business License Agreement, Sign as discussed in spring 2016 #331-2016

MOVED BY Councillor Vincent to ratify the Reciprocal Business License Agreement, valid until December 31, 2021. CARRIED

7:00 pm -Bylaw #637 Public Hearing for ATCO Franchise Agreement

No comments or complaints have been received regarding Bylaw #637, ATCO Franchise Agreement.

Second Reading

#332-2016

MOVED BY Councillor Wobick Bylaw #637 ATCO Franchise Agreement be read for the second time. CARRIED

Third Reading

#333-2016

MOVED BY Councillor Pelley that Bylaw #637 ATCO Franchise Agreement be read for the third time. CARRIED

FINANCIAL REPORT

Accounts Payable for Approval

#334-2016

MOVED BY Councillor Holinaty to approve payment of \$48,160.12 to Jubilee Insurance Agencies for renewal of the insurance policy. CARRIED

Accounts Payable for Ratification

#335-2016

MOVED BY Councillor Wobick to ratify accounts payable in the amount of \$54,509.66. CARRIED



Financial Statement**#336-2016**

MOVED BY Councillor Vincent to receive as information September 2016 Financial Statement showing a balance of \$3,256,687.43.

CARRIED

ATB Statements**#337-2016**

MOVED BY Councillor Holinaty to receive as information the ATB Statement as of September 30, 2016 and the MasterCard Statement for the period ending October 18, 2016.

CARRIED

Fortis Payment Received

Fortis has refunded a portion of the construction advance.

#338-2016

MOVED BY Councillor Wobick to receive as information the receipt of \$51,790.00 from Fortis for street light and service connections, a refund of the Phase 5 construction advance.

CARRIED

NEW BUSINESS**Nobleford Budget & Tax History, Update Oct 24, 2016****#339-2016**

MOVED BY Councillor Vincent to approve the update to Nobleford Budget & Tax History page.

CARRIED

2017 Operating budget

Council reviewed draft 1 of the 2017 budget. Final budget will not be in place until spring 2017. This budget, if approved, will allow the Village to operate and expend funds starting January 1, 2017. Objective is to slightly lower the Village mill rate from 2016 level. Expenses estimated at \$2,519,000 resulting in a \$345,000 deficit but using the deferred revenue of \$350,000 grant received in 2016 for Railway avenue sewer line project results in a slight surplus overall in operating and capital projects.

#340-2016

MOVED BY Councillor Holinaty to approve the 2017 draft #1 operating balanced budget estimated at \$2,519,000. Final budget to be approved in spring 2017.

CARRIED

2018 Centennial Activity reports and Discussion;

Barb Hofman attended representing Nobleford Parks and Recreation Society and reiterate what she presented to Council at the October meeting regarding Centennial Park Project, \$50,000 CFEF grant for Legacy Plates, Pavilion and Lights and Village potential match of Society cash. Park and Rec Society has submitted a project to Village for consideration for the Federal grant (1918/2018 sign for Kenex park and photo boards, spray park). The Parks and rec society does not plan on any other centennial activities.

Peter and Diane Kooy attended the meeting and presented an activity report on behalf of the Centennial Society. Reference was made to a report emailed to the Mayor from Society President Lee Moltzhan at 2:00 pm today. It was stated that this report was not received by Administration and not included in Councils meeting package and that future correspondence should be submitted to CAO by the Thursday prior to Council meeting so proper consideration, review and preparation can be done.

-Reference was made to the email: Appreciation was extended from Lee to the Mayor for his canvassing the other societies to get their involvement in tonight's discussion. The Society does not support some of the Village policies that they feel have impacted them. The Centennial Society has had no other societies step forward to assist them. The Society continues to discuss events and activities of the 2018 Centennial Celebration; next meeting is Nov 21, 2016. The Centennial Society is not folding, but is re-evaluating its role in the celebration planning. The Society has not applied for any grants, and at this time is depending on user fees and possible sponsorship of activities. The History book project is going well and will probably be available in early 2018. The societies identified the week of August 6-18, 2018 as a possible celebration week. This date has yet to be confirmed but they expected to do this soon possibly in coordination with the annual Heritage celebrations organized by the Nobleford Heritage society. A list of possible event expenses were stated but no revenue plan is in place. The Society has a number of ideas but not a formal plan of action yet. The Society is anticipating a banquet event for 500 people and the Ag Society has offered financial help and people for assistance. A beer garden has been offered by Wester Tractor at no cost, western would keep all the profits of sales. The Society has also discussed other events and activities, but those are largely dependent on what the other community groups are doing. The Society is not sure how to fund potential activities.

Mayor noted that he met with Lee and Sharon on Saturday and that he had not hand delivered invitations but Admin has sent invitations out by email. Mayor reviewed the meeting minutes of March 11, 2014 and asked if Centennial Society has been communicating with other groups and organizing them as originally planned. There has not been another large group meeting like the March 11, 2014 meeting, no one has arranged it. The Village, nor community, is aware of the Centennial Committee activities or meeting dates. It was suggested that the Society create a list of what duties are available for people to help with. A person is more likely to offer help if they know specifically what they are to do, and by checking off a duty on a list will also show others of involvement. The list concept may help address the Society concerns of feeling overwhelmed with grandiose ideas but not enough people to do the work. It was re-stated that

many of the federal and provincial grants are only available to societies and not Municipalities. The Society has not applied for any grants to date. The Village has a policy to match cash from society providing a Federal or Provincial grant is received but this only applies to CAPITAL projects. Up to \$70,000 has been committed under this policy for 2017 budget for Centennial Capital Projects of Societies (Community Complex and Centennial Park). Keep in mind that not all Nobleford residence support financial contribution to the special interest of Centennial Celebrations and activities. The Village is also foregoing the Municipal portion residential property taxes for 2018 leaving \$50,000 in the pockets of Nobleford residential property owners and is encouraging them to spend their money where they see fit. Operating / events, has not been funded by the Village tax payer and is not in the Village budget. The opportunity for Federal and Provincial and other Society grants was reviewed as listed on the 1 page information previously provided to all societies. CAO will re email the updated list. Grants once available to Municipalities are now only available to societies. There are now more opportunities for societies to get funded than 5 years ago. Time is moving by quickly and grants need to be applied for well in advance, 2 years for some. CAO will help finalize the grant applications but not prepare them for societies. These grant are there to take the financial cost off the Nobleford property tax payer. Diane and Pete will review the **local festival** grant application with the Society, **Building Communities through Arts and Heritage - Community Anniversaries** <http://canada.pch.gc.ca/eng/1455301169154>

Heritage - Local Festivals. The Centennial society is eligible for activity events funding and should apply for the grant and get a draft application back to CAO by November 17 for the Nov 22, 2016 Council meeting seeking Councils letter of support. A final application will be submitted by society no later than Dec 6, 2016. The deadline is January 31, 2017 for the Society to apply, The Village is not eligible. The Application should be submitted to Fed by Dec 31. The society contact for assistance is: Stacy

Archer, Program Officer/Agent des programmes, Western Region/Région de l'Ouest, Department of Canadian Heritage, Government of Canada/Ministère du Patrimoine canadien, Gouvernement du Canada
351 Abbott Street, Suite 205, Vancouver, British Columbia, V6B 0G6
stacy.archer@canada.ca | Tel/Tél: 604-666-4638 | TTY/ATS: 1-888-997-3123 | Fax/Télécopieur: 604-666-3508

The Village will be applying for Legacy project funding; <http://canada.pch.gc.ca/eng/1455306618951>
CAO will prepare grant application to include capital projects: Centennial entry sign, and other Centennial legacy projects that qualify under the Federal grant opportunity. Application submitted by December 31.

The Centennial Society was reminded of the provincial grants that may be available to them. The society has not applied for any grants to date. There is assistance for the provincial grants through: David Schneider MLA Little Bow office: Glenn Miller Constituency Assistant for MLA, PO BOX 1236, 1714 20 Avenue Coaldale, Alberta, T1M 1N1 Glenn.Miller@assembly.ab.ca 1 800 563 0917, 403 405 5200. Pete and Diane will bring this info back to the Centennial Society. The Nobleford Fire Fighter Society has investigated a fireworks show with events cost between \$10,000 and \$25,000, this is not eligible under the Federal grant but maybe under the Provincial grants, Glenn may be able to help the society.

The Village shall include Centennial updates on front page of every bi monthly newsletter in addition to Centennial Society submissions. Village will dedicate ¼ page of water news to Centennial updates and consider including Society reports. Village will dedicate a Centennial page on the Village web site and update it with whatever information the Society submits to the Village news@nobleford.ca and also post this information on facebook and twitter. CAO will forward past documents discussed tonight and contact information to Dianne /Pete and Society. Mayor thanked Dianne and Pete for their attendance and citizenship to the Nobleford Community and encouraged the Society to continue with Centennial Celebration plans.

-Diane and Pete left Council Chambers.

Council discussed; Federal grant project eligibility (5 project/activities were submitted to the Village before the advertised October 28, 2016 deadline). Council discussed Centennial Park Pavilion, silhouette plates and overhead lights projects financial status, tender awards and construction set for spring 2017.

REPORTS, to be emailed to admin@nobleford.ca the *Thursday prior to meeting to be included in meeting package.* Bylaw #595,

CAO written Report: LGAA meeting October 27 with 23 in attendance including CAO's AB MA staff and MLA's. Assistant to CAO Dec 6 as CAO absent, CAO will be away January 9 to March 9.

Mayor's Written Report: Absent Dec 6, TELUS cell reception meeting October 20, 2017 Election Mayor.

-Oct 20/16. Met with Theresa and Erin from Telus re: cell phone coverage. Some improvement.
Boosters to be installed.

-Oct 26/16. Community Futures. Marvin Slingerland from Coalhurst resigned from CF. does not intend to run for Council.

-Oct 27/16. LGAA meeting at the complex. I spoke on Council/CAO/Staff relationships emphasizing that all of us have to know our role and responsibility to each other. Council governs by building fundamental bylaws, making consistent policy for the CAO to manage and run the Village with. The communication flow chart Nobleford has used since 2004 works very well. Doing what is best for Nobleford always is more important than special interest groups and positions. Many of the problems municipalities face could be avoided by adopting Noblefords model. Reference was made to Nobleford 1 page plan, goal and objectives and the information contained in the 1 page history chart indicating: budget, tax, population results etc... that was circulated at the LGAA. I carry copies with me and often present them to those asking questions about Nobleford

-Oct 29/16. Met with reps from Centennial Committee. They are in trouble. Will give oral report.

VERBAL: Mayor suggested that an event held on February 28, 2018, date of Noblefords Centennial of incorporation, may include release of the Nobleford History book and includes, Charles Noble. The Federal Grant would fund this event under artists / cultural component, .no food expenses is funded. -I wish to discuss the upcoming election for Mayor. Do we need a separate ballot for the mayor or should we elect 5 councillors?

2017 Election, 5 Councillors

Discussed was switching back to electing 5 councillors instead of 4 councillors and 1 mayor in the upcoming 2017 election. Council discussed; that 5 elected councillors and appointing a Mayor better fits with the consensus based governance model and what's good for Nobleford.

#341-2016

MOVED BY Councillor Pelley to elect 5 councillors in 2017 instead of 4 councillors and 1 mayor and for the CAO to proceed with proper notifications and arrangements.

CARRIED

Councillors' Written Reports

M.W. written report:

-Oct. 7 -attended FCSS-Centennial society family night. Well done, but only a few children.

-Attended Noble Central High School awards night - academic and athletic

Oct. 21 - Attended Nobleford Fire Dept. fundraiser wing night. Great support

Oct. 26 - Attended FCSS-Picture Butte Seniors Conference - excellent

Oct. 27 - GAF Board meeting - rent increase due to carbon tax & minimum wage

***-Noted LGAA presentation 3 (c) should read: the Mayor and longest serving Councillor in Noblefords history did not get reelected in the fall 2014-2004 election.**

P.P. written report: None, VERBAL: discussed opportunity for the village to sponsor/advertise \$500 as part of the Winter Lights at Nikka Yuko Gardens in Lethbridge, expressing Nobleford support and appreciation of Lethbridge.

D.V. written report: None,

D.H. written report: Will be attending FCSS board mtg Nov 9th

Nikka Yuko Gardens Winter Lights Sponsorship

#342-2016

MOVED BY Councillor Holinaty to approve expenditure of \$500 for sponsorship/advertising as part of the Nikka Yuko Gardens Winter Lights festival providing opportunity meets CAO approval.

Reports Received

#343-2016

MOVED BY Councillor Vincent to receive the CAO, Mayor, and Councillors' reports.

CARRIED

MEETING DATES

#344-2016

MOVED BY Councillor Wobick to accept the meeting dates:

21 regular Council meetings in 2016, 1st and 3rd Tuesdays

Regular Council meetings are at 6:30 pm.

Nov 22 -#638 rezoning hearing - at community complex

Dec 6 - CAO assistant Karen Feenstra will attend meeting in CAO Hofmans absence. (CF)

Dec 20 - Christmas Party, private room at Moxie's Lethbridge (Paid from Council expense account)

January 3 & 17, 2017 February 7 & 21, 2017 March 7 & 21, 2017

April 4 & 18, 2017, May 2 & 16, 2017, June 6 & 20, 2017

CARRIED

IN CAMERA

9:18 pm - In Camera, Staff

#345-2016

MOVED BY Councillor Holinaty to go in camera.

CARRIED

9:26 pm - Out of Camera

#346-2016

MOVED BY Councillor Pelley to go out of camera.

CARRIED

Staff Bonus \$4000 total

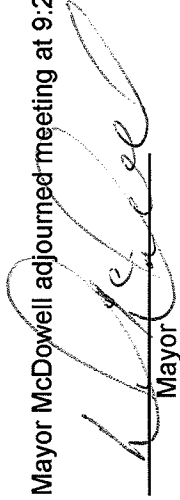
#347-2016

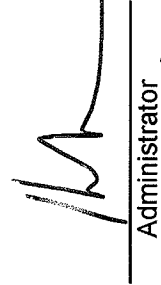
MOVED BY Councillor Holinaty, to approve the CAO giving a bonus of \$1000.00 to each of the four Village staff.

CARRIED

ADJOURNMENT

Mayor McDowell adjourned meeting at 9:27 pm


Mayor


Administrator

