

Minutes of Tuesday October 29, 2013 ORGANIZATIONAL/REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD IN THE PROVINCE OF ALBERTA, held in Council Chambers, at 906 Highway Avenue Nobleford, AT 7:00PM

Council Mayor Don McDowell, Councillor Marguerite Wobick, Councillor Pete Pelley, Councillor Don Holinaty, Councillor Don Vincent

Staff Kirk Hofman, Chief Administrative Officer, Karen Feenstra, Recording Secretary/Assistant to the CAO

Gallery Three in the gallery

Call to Order CAO Kirk Hofman called the meeting to order at 7:00 p.m.

Administer Oath of Office, New Mayor and New Councillors

Turn Chair over to Mayor D. McDowell at 7:09 p.m.

Nominations for Deputy Mayor.

Mayor makes first call for nominations:
Councillor Holinaty nominates Councillor Pelley
Councillor Pelley nominates Councillor Wobick

Mayor makes second call for nominations,

Mayor makes Third call for nominations,

#340-2013 MOVED BY Councillor Vincent that nominations for Deputy Mayor cease.

CARRIED

Councillor Pelley declined nomination. Councillor Wobick accepts the nomination

MAYOR DECLARES COUNCILLOR WOBICK AS DEPUTY MAYOR.

#341-2013 MOVED BY Councillor Holinaty that Regular Council Meeting day and time – 1st and 3rd Tuesday's at 7:00 pm. Consider 1 Council meeting per month and 1 Council as a whole committee meeting per month. Consider day time meetings 1:00 pm to 5:00 pm.

CARRIED

#342-2013 MOVED BY Deputy Mayor Wobick that Council Meetings will be held at the Council Chamber designated as 906 Highway Avenue.

CARRIED

#343-2013 MOVED BY Councillor Pelley that the Banking Institution will be ATB Financial, with signing authority as stated:

- the CAO and Mayor or Deputy Mayor
- or CAO and two Councillors
- or three members of Council, one of whom must be the Mayor or Deputy Mayor.

CARRIED

#344-2013 MOVED BY Deputy Mayor Wobick to appoint Muniserve as the Tax Assessor.

CARRIED

#345-2013 MOVED BY Councillor Holinaty to appoint Young Parkyn McNab (YPM) as the Auditor.

CARRIED

Appointment to Committees:

Nobleford, POLICY #01-04

SUBJECT: COUNCIL COMMITTEES
DEPARTMENT: LEGISLATIVE
ADOPTED & APPROVED BY COUNCIL: October 26, 2010, October 29, 2013
RESOLUTION NO: 360-2010 , December 21, 2010 #424-2010

PURPOSE
To develop a guideline for the terms of council representation on specific committees.

Oldman River Regional Service Commission; Councillor Pelley, Councillor Vincent alternate

Subdivision and Development Appeal Board;

Councillor Holinaty, 1 member at large

SDAS
Municipal Development Authority

~~Councillor Holinaty, Councillor Wobick~~ ALTERNATE
Councillor Vincent, Councillor Pelley
3 members at large

Subdivision Approval Authority;

Deputy Mayor Wobick, Councillor Pelley
Councillor Vincent (Not on appeal board)

Regional Waste Management Services Commission;

Councillor Pelley, Mayor McDowell

Green Acres Foundation;

Deputy Mayor Wobick

Community Futures Business Development;

Mayor McDowell, Councillor Vincent alternate

Emergency Services Committee;

Councillor Vincent, Councillor Holinaty

Barons Eureka Warner FCSS(share Barons, Coalhurst)

1 Councillor, alternate years on board

Nobleford Public organizations and societies;

Councillor Pelley, Deputy Mayor Wobick

Financial Audit Committee;

All Council

Environmental, Recreation and Parks;

~~1-Councillor, 1-alternate-Councillor
and up to 7 Nobleford residents~~

Human relation& negotiating committee (CUPE);

Councillor Holinaty, Mayor McDowell,
Councillor Pelley

Southgrow;

Councillor Vincent, Deputy Mayor Wobick alternate

Inter Municipal Development Committee

Mayor McDowell, Councillor Pelley

Nobleford Newsletter Coordinator

Zeeta Duffety

Nobleford and District Emergency Services, Fire Chief

Ryan Wagner

#346-2013

MOVED BY Councillor Pelley to appoint Ryan Wagner as the Fire Chief for the Nobleford and District Emergency Services.

CARRIED

Canadian Badlands

~~1-Councillor, Alternative-is-CAO~~

Director of Emergency Management

Councillor Pelley

#347-2013

MOVED BY Deputy Mayor Wobick to appoint Councillor Pelley as the Director of Emergency Management (DEM).

CARRIED

Deputy Director of Emergency Management

Karen Feenstra, Assistant to the CAO

#348-2013

MOVED BY Councillor Holinaty to appoint Assistant to the CAO, Karen Feenstra as the Deputy Director of Emergency Management.

CARRIED

Appointment of Committees

#349-2013 MOVED BY Deputy Mayor Wobick that the Appointment of Committees be approved.

CARRIED

8:19 p.m.

Mayor McDowell declares a recess.

8:28 p.m.

Mayor McDowell called the meeting to order

Open floor to citizens

APPROVAL OF AGENDA

October 29, 2013 Agenda

#350-2013 MOVED BY Councillor Pelley to accept the agenda for the October 29, 2013 regular Council meeting as presented.

CARRIED

APPROVAL OF MINUTES

October 1, 2013 Minutes

#351-2013 MOVED BY Councillor Vincent to approve the minutes of the October 1, 2013 regular Council Meeting.

CARRIED

DELEGATIONS

No Delegations

UNFINISHED BUSINESS
Expense Policy, #304-2013 Tabled Sept 17, 2013

Nobleford POLICY #01-05

#352-2013 MOVED BY Councillor Vincent to approve the Expense Rates for Nobleford Council, Administration and Staff.

Expense rates for Nobleford Council, Administration and Staff

Travel by personal vehicle – the current Government of Alberta rate per km will be paid.

Lodging – full cost of lodging subject to submission of receipt. (Discretion should be exercised in the selection of lodging, i.e. Reasonable rates)

-or-

when receipts are not available, ~~\$20.00~~ **\$50.00** for each night of private arrangements for accommodation.

Meals –Receipts are required for reimbursement of expenses.

-Reimbursements for expenses without a receipt are subject to the discretion of the CAO.

-Reimbursements as per receipts submitted to the maximum of the schedule.

-Double billing is not appropriate and reimbursement without receipts will only apply if actual expenditure was made and not receipted. If someone else paid for your meal you are not eligible for the following allowance.

-If you did not incur an expense for the meal you are not eligible for the following allowance.

Breakfast - \$6.00 ~~\$10.00~~ **\$15.00**
Lunch - \$8.00 ~~\$15.00~~ **\$20.00**
Dinner - \$15.00 ~~\$20.00~~ **\$25.00**

Liquor purchase is not eligible for reimbursement under the meal allowance.

Personal expenses – a daily per diem allowance is available for meetings, conventions, workshops, special events of \$5.00 ~~\$15.00~~ for incidentals without receipts. such as: Tips, local telephone calls, etc. without receipts.

\$25.00

Special Events- Upon approval by Council, reimbursement for incurred expenses for special events shall be made upon presentation of receipts.

~~the village will pay for or make reimbursement for incurred expenses upon presentation of receipts.~~

Additional allowance- Under special circumstance, upon approval of the CAO or Council, an additional daily allowance of ~~\$20~~ may be granted upon presentation of receipts.

\$25

Nobleford POLICY #01-05

#353-2013 MOVED BY Councillor Pelley to table Council Honorariums to first meeting in January 2014.

CARRIED

9:05 p.m.

CAO Kirk Hofman introduce Ryan Wagner to Council.
Mayor McDowell congratulated Ryan Wagner on being appointed as Fire Chief.

CARRIED

FINANCIAL REPORT

APR

#353-2013

MOVED BY Councillor Holinaty to approve the Accounts Payable Ratified in the amount of \$125,712.80.

CARRIED

AP

#354-2013

MOVED BY Deputy Mayor Wobick to approve the Accounts Payable in the amount of \$5,884.40.

CARRIED

NEW BUSINESS

Policy #02-28 Sewer Cleaning

9:15 p.m.

Mayor McDowell was asked to leave
Deputy Mayor Wobick chaired meeting

Approve Sewer line Cleaning

#355-2013

MOVED BY Councillor Pelley approve the sewer line cleaning of Don McDowell's home.

CARRIED

Policy #02-28 Sewer Cleaning
#356-2013 MOVED BY Councilor Holinaty to repeal Policy #02-28 Sewer Cleaning.

POLICY #02- 28

SUBJECT: Staff and Council equipment and services
DEPARTMENT: Administration

ADOPTED & APPROVED BY COUNCIL,

Resolution: #349-2012

Date: November 6, 2012

PURPOSE: to regulate use of Municipal equipment and services by Staff and Council.

- 1- *Staff and Council access to Municipal equipment and services such as, Dump truck, Skid Steer, sewage line cleaning, boulevard or laneway maintenance, contracted repair or lateral services on private property or any other municipal use of equipment on private property, shall be at the discretion of Council.*
- 2- *All requests for equipment use, service or Municipal contracted activities shall be presented to the CAO and then be presented to Council at a regular Council meeting.*
- 3- *Council may approve or deny request with terms and conditions as they see appropriate.*

CARRIED

9:30 p.m. Mayor McDowell took back Chair

REPORTS

CAO Report
Oct 29, 2013

- Welcome Council, congratulation on your success in the recent election.
- Fire hall, on budget, on time, Occupancy anticipated by Oct 31, received ATCO donation of \$2225.
- Concrete sidewalk removal is taking place, New concrete in place in 2 weeks. Weather permitting. \$30,000.
- There are individual business people considering King Street development.
- There is also a developer interested working with the smaller individual projects.
- I will be coordinating meetings in the new year.
- Audit preparation is underway, Staff will be compiling documentation for Auditor, "Prepared by Client" PBC binder.
- I am preparing Statement of Financial Expenditures for 2013 grant so we can file early in 2013.
- Nobleford Parent Association has been awarded \$42,000 under CFEP program, Nobleford Match is \$22,000
- There is a group of citizens interested in meeting to discuss BMX track, I will help coordinate this for Dec / Jan
- More trees being trimmed this fall, FREE Village truck is being well used.
- Soccer field is in good shape for spring 2014 season
- Washrooms locked up for the year.
- Railway Avenue has been graded and surface rebuilt, and gravel applied.
- We are having increasing problems with the main server computer, and are in discussions with MUNISOFT to have them to repair or replace the server at their cost. Assistant to CAO, Karen will meet with Munisoft at AUMA Calgary.
- I have reports from Fort Macleod, Picture Butte, Barons, Coaldale, Lethbridge, Taber..... that NOBLEFORD is a topic during their election process, campaigning, forums etc. NOBLEFORD IS OFTEN REFERRED TO in a positive note.
- This month I have had visits from councillor candidate in other municipalities, they want to see how Nobleford "DOES IT".

#357-2013 MOVED BY Councilor Vincent to accept the CAO report as information.

CARRIED



Mayor Report

Attended 2014 Provincial Budget on October 11, 2013 at the Lethbridge Lodge with CAO Hofman. Letter attached.

Village of Nobleford

2004, 2008 and 2010 Municipal Excellence Award Recipient
Box 67, Nobleford, Ab.T0L 1S0. Municipal Office, 906 Highway Avenue
Phone (403)824-3555. Fax 824-3553. E-mail: admin@village.nobleford.ab.ca www.nobleford.ca

October 11, 2013

Doug Horner
Minister of Finance
President of Alberta Treasury Board

RE: 2014 Provincial Budget public consultation in Lethbridge October 11, 2013. Nobleford, Education tax.


- Nobleford compliments the Government in its efforts to provide good planning and financial management.
- 10 years ago Nobleford, like many other rural Alberta Municipalities, was a village with sustainability issues.
- Good planning, including consistent financial management has proven to very beneficial to Nobleford.
- In 2013 property tax on a Nobleford home valued at \$320,000 was \$1000.
- \$870 went to education tax, \$90 to the Village.
- Education requisition in 2012 was\$162,000, in 2013 was \$306,000. This equates to an 85% increase.
- There was no property tax increase in 2013 due to Nobleford Council recognizing the significant *negative* effect rising taxes have, and therefore supplemented the education tax increase with funds from Noblefords Operating reserves for tax stabilization.
- Nobleford values quality Public education for all Albertans without the need to compromise to special interest group pressures.
- Nobleford is appreciative of the Municipal Sustainability Initiative funding (MSI), received to date and have been fortunate to achieve many good things using this fund.
- In 2008 Alberta Urban Municipalities association, (AUMA), made resolutions to the Province on the MSI program identifying a CRITICAL ISSUE and recommended,
That the Provincial Government freezes the education property tax. THE PURPOSE OF THIS RECOMMENDATION IS TO ENSURE THAT THE MUNICIPAL TAX ROOM IS NOT ERODED BY SUBSTANTIAL INCREASES IN THE EDUCATION TAX LEVIED ON THE MUNICIPAL TAX BASE.

"Nobleford is a minority in our own MUNICIPAL TAX ROOM," with 90% being occupied by the Provincial education tax.

- We, as a municipality, through diligent Governance and Management, have produced some very positive results. We have done our share of the work and appreciate the Province supporting us, especially the MSI funding that you unfortunately intend to reduce.
- Nobleford suggests that the Province maintain or increase the MSI funding and use their expertise to explore options for funding Education through revenues other than Property Taxation. As an alternative use a collection method that does not cost municipalities time and money and eliminates the general public view that the school tax goes to the Municipalities.

Yours truly


Kirk Hofman
Chief Administrative Officer, Village of Nobleford


Don McDevell
Councillor and Future Nobleford Mayor

Councillor Reports

- Councillor Wobick – Attached
- Councillor Holinaty – Nothing to report
- Councillor Pelley – Nothing to report
- Councillor Vincent – Nothing to report

#358-2013 MOVED BY Councillor Pelley to accept Councillor/Mayor reports.

CARRIED

INFORMATION AND CORRESPONDANCE

Emails circulated

Safety Codes Council Accreditation, Fire Discipline

#358-2013 MOVED BY Deputy Mayor Wobick to receive the Safety Codes Council Accreditation, Fire Discipline for information.

MSI Capital Approval 2013 - \$12,000 mower, \$12,000 sweeper

#359-2013 MOVED BY Councillor Pelley to receive for information the MSI Capital Approval for 2013 - \$12,000 for mower and \$12,000 for the sweeper.

CARRIED



MEETING DATES

October 31
November 5

8:30 am, PB, Regional Council orientation with George Cuff
7:00 pm Regular Council meeting, CAO Absent, Assistant shall attend.
AUMA resolutions

http://www.auma.ca/working/digitalAssers/75/75189_2013_Resolution_book.pdf
South Saskatchewan Regional Plan. <https://www.landuse.alberta.ca/Pages/default.aspx>

Nov 20-22
December 3
December 17
January 2014
January 7, 2014
January 21, 2014

AUMA Calgary, 6 rooms booked
Regular Council meeting
~~Regular Council meeting~~: Christmas Dinner, Luigis South, 6:00 pm
Audit Committee Meeting, Day Time
Regular Council Meeting
Regular Council Meeting

#360-2013

MOVED BY Councilor Pelley to accept the meeting dates as presented.

CARRIED

In Camera 10:05 p.m.

#361-2013

MOVED BY Deputy Mayor Wobick to go in camera.

CARRIED

Out Camera 10:25 p.m.

#362-2013

MOVED BY Councilor Holinaty to go out camera.

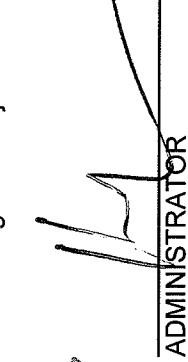
CARRIED

ADJOURNMENT

10:30 p.m.

Mayor McDowell moves the meeting to be adjourned.


MAYOR


ADMINISTRATOR