

Minutes, FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN THE COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on September 19, 2017 at 6:30 pm

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Pete Pelley, Councillor Don Vincent, Councillor Marguerite Wobick

Staff Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

Call to Order Mayor McDowell called the meeting to order at 6:30 pm

Gallery None

APPROVAL OF AGENDA

September 19, 2017 Agenda #251-2017

MOVED BY Councillor Holinaty to accept the agenda for the September 19, 2017 meeting. CARRIED

APPROVAL OF MINUTES

September 5, 2017 Regular Council Meeting Minutes #252-2017

MOVED BY Councillor Wobick to approve the minutes of the September 5, 2017 regular Council Meeting. CARRIED

DELEGATIONS - None

UNFINISHED BUSINESS

Summer Fun Program Review

Council reviewed the attendance schedule showing 644 user visits for the 2017 Summer Fun Program, the highest ever. CAO commented the program was well done and busy in a very productive manner. Budget was \$7000; the village received \$1500 in funding from the STEP program (1 summer fun position and 1 public works for \$3000 total) and \$1000 from FCSS. The staff performed well and CAO would definitely consider all of them again for the future employment. Mayor affirmed the success of the program and the positive experience with staff.

#253-2017

MOVED BY Councillor Vincent to receive as information the 2017 Summer Fun Program Review. CARRIED

Klok Subdivision

CAO updated council on the title issue with the lawyer for the Village's 7 lots in the Klok Subdivision. CAO signed the affidavit for donation receipt of \$76,475.00 value to Groenenboom on Friday and they have all been submitted to land titles by surveyor for registration. Council reviewed the affidavit verifying the land value for Mr. Groenenboom's donation, which was agreeable to Mr. Groenenboom's lawyer. Details for the proper receipt format are still being worked out with the auditor. CAO commented that the paving crew have left for a different project at this time but will be back in October; engineer has not finalized shallow services construction arrangements.

#254-2017

MOVED BY Councillor Wobick to receive as information the Klok Subdivision update including land title status. CARRIED

Lethbridge County MVC Billing

An invoice for \$16,642.50 was issued to Lethbridge County covering the period of December 2016 to July 2017 for MVC attendance by the 2 units 100% owned by the Village of Nobleford. Council discussed the vehicles and their usage. The first invoice has not been paid.

Nobleford Invoice for 105 and 101 attending MVC December 2016 to July 2017.

Further to discussions regarding reimbursement to Nobleford from the Lethbridge County for Vehicles 100% owned and operated by the Village that attend Motor Vehicle Collisions (MVC's), that the County bills Alberta Transportation for and keeps the revenue, I am submitting another invoice to Lethbridge County for \$16,642.50. The first invoice of \$6,427.50 remains unpaid.

This bill is only for Nobleford MVC attendance that AB Transportation pays for. The Village also, on occasion sends these vehicles to fire and other calls in the County and is not billing you for that. I assume that you do not bill for our vehicles attending these calls. Please inform us if you do bill for Nobleford owned Vehicles attending these call in the County.

The Village recognizes that all the other vehicle revenue that the county receives on Nobleford attendance is addressed in the agreement in a fair manner.



Lethbridge County MVC Billing

#255-2017

MOVED BY Councillor Holinaty to receive as information the \$16,642.50 invoice to Lethbridge County for MVC attendance by Nobleford owned vehicles.

CARRIED

FINANCIAL REPORT

Accounts Payable for Ratification

#256-2017

MOVED BY Councillor Wobick to ratify accounts payable in the amount of \$22,127.24.

CARRIED

Budgetary Control Report

#257-2017

Tax revenue is now shown on the budgetary control report, water revenue is slightly higher this year.

MOVED BY Councillor Holinaty to receive as information the budgetary control report as of September 15, 2017.

CARRIED

NEW BUSINESS

Fortis Franchise Fee

Franchise fee with Fortis is currently at 0%

#258-2017

MOVED BY Councillor Vincent to leave the Fortis franchise fee at 0% for 2018.

CARRIED

Atco Franchise Fee

Franchise fee with Atco is currently at 0%.

#259-2017

MOVED BY Councillor Holinaty to leave the Atco franchise fee at 0% for 2018.

CARRIED

Muniserve Tax Assessor Contract

The Village's assessor for the past number of years will be taking a personal leave and has sent a letter recommending a different company out of Lethbridge finish the contract he has with the Village until 2020; he has made arrangements for this. The alternative option would be to ask for bids from different assessors. The CAO's recommendation is to allow the new company to take over per the current assessor's recommendation.

#260-2017

MOVED BY Councillor Wobick to accept the Village's current assessor's recommendation that Christopher Snelgrove and Benchmark Assessment Consultants Inc. assume the existing contract.

CARRIED

2018 Operating Budget, Draft 1

A 3-year operating budget has been drafted, as will be required by the new Municipal Government Act (MGA). CAO has increased the operating budget by 2% annually to accommodate changes such as the CUPE agreements, emergency services agreement, increases in utilities, etc., and adjusted different accounts as seems appropriate. The capital portion is not completed. The Multi-Year Capital Infrastructure Plan previously updated will be included in the Capital budget. There will be decreased tax revenue next year as there will be no residential municipal tax charged (\$100,000). Line 92 on the spreadsheet shows surplus transfers to operating contingency in all three years. Discussed possible future water treatment plant upgrades as the plant is in the 15th year a 20-year lifespan. CAO mentioned that the plant is designed to be replaced piece by piece, does not have to be done all at once. Suggested is to possibly do a pall membrane evaluation next year. Discussed that the possible key to future sustainability is less water use. Village of Nobleford, Baron and County should meet to discuss the future. Accounts numbered 2-23 are for emergency services expenses and may have to be adjusted due to potential reduced revenues. This is a base budget that will allow for operation in 2018 and for future discussion prior to a final budget and tax bylaw in 2018.

#261-2017

MOVED BY Councillor Pelley to approve Draft 1 of the Operating 3-year Budget as presented.

CARRIED

Lethbridge County CAO Resignation

Rick Robinson, CAO of Lethbridge County, has resigned/retired, and council discussed sending a letter thanking him for his service and the experience of working with him over the years.

#262-2017

MOVED BY Councillor Holinaty to have the CAO draft an appreciation letter to Rick Robinson, resigning/retired CAO of Lethbridge County, for signature by all council and Administration.

CARRIED

Policy #02-33, Memorial Trees

The Village office is often approached by people wanting to plant a tree in memory of someone so the CAO drafted a policy on this for council's review. Suggested was putting this in newsletter might get people who want to donate, and that it might be good to include a regular "Did You Know?" section to inform readers of these types of things.

Policy #02-33, Memorial Trees #263-2017

MOVED BY Councillor Wobick to adopt Policy #02-33 regarding donating memorial trees.

POLICY #02-33

SUBJECT: Donated and memorial trees

DEPARTMENT: Administration

ADOPTED & APPROVED BY COUNCIL, RESOLUTION #263-2017

PURPOSE: To establish guidelines for planting of donated and memorial trees in Nobleford

- a. All trees will be considered with the exception of any kind of poplar tree.
- b. Resident or non-resident may plant a tree in Nobleford in designated area.
- c. The tree will not be planted until location is approved by the administrator.
- d. Trees may be planted along the paved walking path.
- e. Trees may be planted on the west side of pathway along Railway Avenue.
- f. Donator will be responsible to purchase and deliver tree to site and plant.
- g. Donator will provide extra tree care if needed.
- h. Donor may place an identity plaque by the tree at their cost.
- i. Village will assist in excavation for planting and provide topsoil.
- j. Village will only water tree within the general service schedule.
- k. The Village will not replace the tree if it dies.

CARRIED

Newsletter Section for Information on Policies/Citizen Involvement Opportunities #264-2017

MOVED BY Councillor Pelley to continue with a regular section in the newsletter regarding information on policies with opportunities for citizens, and include the new memorial tree donation policy in the October 2017 edition.

CARRIED

February 27, 2018 - Centennial Evening Event

Council discussed the idea of having a birthday party for Nobleford and to do it on the Saturday evening as the day falls on a Sunday. CAO presented a possible draft agenda/schedule of ideas for a party. Council discussed a plaque showing 100 years of Nobleford Council and Administrators and dedicating this at the event. Mentioned was if the idea is approved, to have Councillor Wobick take this to the Centennial Society meeting to offer that this is something the Village would like to do.

Nobleford is turning 100 years old, and we are celebrating with a Birthday Party.

Saturday February 27, 2018

Nobleford Community Complex

6:45 pm – music by

7:00 pm – Welcome, CAO

7:05 pm – Greeting from Mayor and message

7:15 pm – greeting from MP, MLA, Reeve, other dignitaries.

7:30 pm – presentation from Nobleford Museum Society and partners, History. *Maybe a skit, reenactment, dressed up participants of first council meeting???*..... *Tell us a story or two.*

8:00 pm – Recess
Please join us for cake and ice cream, coffee, juice

8:15 pm – Nobleford Council and Admin presentation
.....possible dedication of plaque listing all councilors and administration since 1918 to 2018

8:25 pm – reading from Charles Noble

8:40 pm – Centennial Society Presentation of History Book, *Info on upcoming events.*

8:55 pm – Mayor closing remarks

9:00 pm – Social, -Music

#265-2017

MOVED BY Councillor Vincent to approve the concept of a birthday party hosted by the Village on February 27th, 2018 for Nobleford's Centennial and share this information with Centennial society and CAO to request and organize involvement from other groups and individuals, and CAO to proceed with getting a plaque showing 100 years of Nobleford Council and Administrators which will be dedicated at the February 27, 2018 event.

CARRIED

Land Purchase Agreement, Pharmacy on King Street

Plans were in place and a lot was purchased to develop a pharmacy on King Street, but CAO shared he was informed earlier in the day that this is now canceled but no details are known.

#266-2017

MOVED BY Councillor Wobick to receive as information the status of a King Street Land Purchase Agreement.

CARRIED

REPORTS to be emailed to admin@nobleford.ca the Thursday prior to meeting to be included in meeting package. Please abide by Council meeting bylaw.

CAO Written Report: WTP reservoir, MPE agreement, house demolished on railway avenue with New home built this fall , Pharmacy on King street, 1918-2018 sign font for Kenex Park was shared and Council liked either choice , CAO attending ARPA workshop Oct 26-28 LL, Tentative Vacation Dec 2-16 possibly cancelled leaving more unused vacation. VERBAL: 5 candidates for nomination came in on nomination day so as there are 5 seats, there will be no election. Don McDowell and Don Holinaty are incumbents and Tony Aleman, Melissa Jensen, and Marinus de Leeuw are acclaimed. CAO reminded council they serve until the new council is sworn in on October 24 and suggested clearing their computers of anything of personal nature. Requested that all Councillors leave their Village computers at the October 3 meeting and they will be updated for the new Council. Councillors village email addresses will not function after October 24th; new ones will be issued. Discussed code of conduct, will be enforced for current and new council.

Mayor's Written Report: Lethbridge County and Barons Emergency Services agreement. NCS opening delay, NCS enrolment 268. VERBAL: October 3rd will be the last meeting, and everyone and spouses are invited to the mayor's house afterwards.

Councillors' Written Reports

- M.W. written report:** No written report. VERBAL: Green acres finance meeting tomorrow, attended 25th anniversary for Garden View which was well done
- P.P. written report:** No written report. VERBAL: had last ORRSC meeting, good topics including legalizing marijuana and effects on municipality, as well as walking trails and popularity of walking
- D.V. written report:** No written report. VERBAL: touched base with Sgt Howell, hoping to go back to work part time soon following medical leave
- D.H. written report:** No written report. VERBAL: no committee activities, nothing to report.

**Reports Received
#267-2017**

MOVED BY Councillor Holinaty to receive the CAO, Mayor, and Councillors' reports. CARRIED

INFORMATION/CORRESPONDENCE

Green Acres, Board Member Information

Green Acres has sent a letter regarding the qualifications and experience for the Green Acres Board member. The new councillors will be deciding on a representative at their organizational meeting. Councillor Wobick requested staying on the Green Acres board after her council term has ended.

#268-2017

MOVED BY Councillor Pelley to receive the letter regarding a Green Acres Board member and receive Councillor Wobick's request to stay on the board. CARRIED

NEXT meeting:

-letter from Alberta Transportation regarding the sanitary trunk twinning project, stating final payment. Mayor gave 1 page summary, Mayors and Reeves meeting. RPAP trying to get doctors for the smaller towns. Motion made to have AUMA approach the government about repealing the cannabis act. Waterton saw record visitation in July 2017, 162,700 people. SuperNet finalists are Axia, Bell, and Telus. Electric vehicle charging stations are popping up all over countryside.

MEETING DATES

#269-2017

MOVED BY Councillor Holinaty to accept the meeting dates with change of November 21st meeting to 20th due to AUMA:

- 21 regular Council meetings 1st and 3rd Tuesdays, Regular Council meeting are at 6:30 pm
- October 3, 2017 Election: October 16, 2017
- October 24, 2017 - organization meeting November 7, 2017
- November 24-20, 2017 AUMA: November 22-24 December 5, 2017

CARRIED

IN CAMERA

**7:56 pm, Go in Camera, Taxation & Utility Outstanding Accounts & CAO Review
#270-2017**

MOVED BY Councillor Wobick to go in camera.

CARRIED

CAO and recording secretary left the meeting at 8:05 pm.

**8:30 pm, Go out of Camera
#271-2017**

MOVED BY Councillor Holinaty to go out of camera.

CARRIED

ADJOURNMENT

Mayor McDowell adjourned the meeting at 8:31 pm.


Mayor

Administrator