

**Minutes; FOR THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF NOBLEFORD HELD IN COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on September 20, 2016 at 6:30 pm**

Council Mayor Don McDowell, Councillor Don Holinaty, Councillor Marguerite Wobick, Councillor Pete Pelley  
**ABSENT: Councillor Don Vincent**

Staff Kirk Hofman, Chief Administrative Officer; Lisa Wiebe, Recording Secretary

Call to Order Mayor McDowell called meeting to order at 6:31 pm

Gallery None

**APPROVAL OF AGENDA**

**September 20, 2016 Agenda #266-2016**

MOVED BY Councillor Holinaty to accept the agenda for the September 20, 2016 regular council meeting noting that Fire Chief Wagner attending to make comment on item 9.4.  
**CARRIED**

**APPROVAL OF MINUTES**

**September 6, 2016 Regular Council Meeting Minutes #267-2016**

MOVED BY Councillor Wobick to approve the minutes of the September 6, 2016 regular Council Meeting.  
**CARRIED**

**UNFINISHED BUSINESS**

**Highway Avenue Paving Overlay**

The paving overlay of Highway Avenue was done on September 11. Additional work to be done includes concrete work on curb and sidewalk in front of the grocery store and firehall. The public works crew will be painting crosswalk lines on Highway Avenue and will look into more durable paint options as they sometimes wear off quickly.  
**#268-2016**

MOVED BY Councillor Pelley to receive as information the update on the Highway Avenue paving overlay.  
**CARRIED**

**Sanitary Twinning Project**

A site meeting was held on September 16<sup>th</sup> with MPE and Whissel. Whissel has submitted a schedule with the goal to have everything (including paving) done in October. If they are not able to complete everything, the paving will be done in April. Discussed was having councillors attend a site meeting so the CAO will let them know when would be a good time to do. Railway Avenue will be closed from 12 Street to CPR, likely starting next week. Access to the waste transfer site via Railway Avenue will be unavailable at some point during construction but Whissel will establish a detour. CAO has requested a funding advance from Alberta Transportation.  
**#269-2016**

MOVED BY Councillor Holinaty to receive as information the update on the Sanitary Twinning Project.  
**CARRIED**

**2018 Centennial, Federal Grant, deadline January 2017**

There is up to \$200,000 in a federal grant available for Centennial celebrations including \$25,000 for capital funding (<http://canada.pch.gc.ca/eng/1455301169154>). This grant information was provided to various organizations/societies a number of years ago and initially to the Heritage Society when they formed and eventually incorporated under the Societies act in Alberta.

The Village Council suggested a Mayors Centennial Committee consisting of Mayor, CAO and one representative from each Nobleford organization and society. This committee would plan, organize, fundraise and host the 2018 Centennial events and activities. The Federal grant opportunities were presented at the March 11, 2014 meeting, "**Mayor's Centennial Committee**", with representatives from many Nobleford organizations in attendance. At that meeting, the concept of a "**Mayor's Centennial Committee**" was not supported by the newly formed Centennial Society and the society felt it was more appropriate for them to organize and host the 2018 Centennial activities. Village Council accepted the Centennial Society's initiative to be responsible for the 2018 Centennial activities.

The Centennial Society has not yet submitted an application for this federal grant. Municipal administrations are eligible to apply for it and mentioned was that this could offend some people but the January 2017 deadline is approaching and something should be done if the village wants funding. If the village applies and receives funds, then societies would need to make application to the village for their ideas and projects prior to January 2017 application deadline. CAO would complete application in December.

Discussed was putting this in the newsletter, asking organizations and societies to have a one page written application in to the village by October 20 with their activity, involvement, and costs. Another aspect of this grant is \$25,000 towards capital costs, which could include the Village contribution to the Legion pavilion and legacy plaques. Event ideas to use funds for could be: Fireworks, Children's Festival (drive-in theatre), or Outdoor Concerts in Legion Pavilion or spray park (one Alberta headliner with local talent).

The Village will be working to acquire Federal Grants to fund special Centennial activities. You are welcome to propose activities that you think would be appropriate. Please submit written proposals by **October 28, 2016**, to the Village office that would include a plan and description of the activity, costs and who would host and do the activity and how the activity would take place. Email to [admin@nobleford.ca](mailto:admin@nobleford.ca)

**#270-2016**

MOVED BY Councillor Pelley to instruct the CAO to make capital and events grant application under the Federal Building Communities through Arts and Heritage – Community Anniversary program (<http://canada.pch.gc.ca/eng/1455301169154>).

CARRIED

**#271-2016**

MOVED BY Councillor Wobick to request community organizations and individuals to submit applications to the Village office by October 20 that would include a plan and description of the activity, costs, who would host and do the activity, and how the activity would take place, for Nobleford's Centennial celebrations, to be considered for federal grant application.

CARRIED

**FINANCIAL REPORT**

**Accounts Payable for Approval**

The McNally invoice for Highway Avenue, Rubie Street to Barons Street, paved as planned. Mentioned is that the GST is paid and then received back.

**#272-2016**

MOVED BY Councillor Holinaty to approve the proposed payment to McNally Contractors in the amount of \$149,113.13 for paving.

CARRIED

**Accounts Payable for Ratification**

Cheques 7682, 7683 & 7685 are payments of staff contribution to individual funds instead of LAPP.

Cheque 7697 will be reimbursed by the Zion's Hope Strict & Particular Chapel as the title holder asked the village office to find someone to remove some honey bees building nests in the wall. Cheque 7698 was for an after-hours sewer line cleaning that public works staff agreed to do, in which case the staff receives payment for it as per policy.

**#273-2016**

MOVED BY Councillor Wobick to ratify accounts payable in the amount of \$68,523.91.

CARRIED

**Financial Statement**

A clerical error was noted on the May 2016 Financial Statement with the reconciliation totals not balancing.

**#274-2016**

MOVED BY Councillor Pelley to receive as information May 2016 Financial Statement as amended showing the balanced End of Month amount of \$2,804,078.67.

CARRIED

**ATB Statement**

**#275-2016**

MOVED BY Councillor Holinaty to receive as information the ATB MasterCard Statement for the period ending August 16, 2016.

CARRIED

**Approval of Reserve Transfers**  
 CAO presented a list of reserve transfers.

Report Date: 15/09/2016 3:03 PM  
 Village of Nobleford  
**GL Journal Entry Posting Audit Trail**  
 For the Period Ended 30/09/2016  
 Batch # 2016-00375 - Trfr from Reserves  
 Page 1

Tr #	Account #/Description	Date	Transaction Description	Project Code/Description	Debit Amount	Credit Amount
1	4-10-000-706 - Capital Contingency Reserve kf1	15/09/2016	Trfr From Capital Contingency Reserve		27,000.00	
2	5-10-000-706 - Tr Fr Capital Contingency Reserve kf1	15/09/2016	Trfr From Capital Contingency Reserve			27,000.00
3	4-32-000-704 - Roads/Street Reserve kf2	15/09/2016	Trfr From Roads & Streets Reserve		120,000.00	
4	5-32-000-704 - Tr Fr Roads and Streets Reserve kf2	15/09/2016	Trfr From Roads & Streets Reserve			120,000.00
5	4-66-000-708 - Subdivision Reserve kf3	15/09/2016	Trfr From Subdivision Reserve		31,000.00	
6	5-66-000-708 - Tr. Fr. Subdivision reserve kf3	15/09/2016	Trfr From Subdivision Reserve			31,000.00

Total Debits: 178,000.00  
 Total Credits: 178,000.00  
 Difference: 0.00  
 Total Non Ledger: 0.00

Entries Printed: 6

Report Date: 15/09/2016 3:09 PM  
 Village of Nobleford  
**GL Journal Entry Posting Audit Trail**  
 For the Period Ended 30/09/2016  
 Batch # 2016-00376 - Trfr to Reserves  
 Page 1

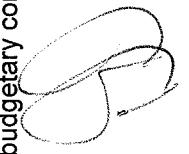
Tr #	Account #/Description	Date	Transaction Description	Project Code/Description	Debit Amount	Credit Amount
1	2-23-000-700 - Tr To Emergency Services Reserve kf-1	15/09/2016	Tr To Emergency Services Reserve		20,000.00	
2	4-23-000-700 - Emergency Services Reserve kf-1	15/09/2016	Tr To Emergency Services Reserve			20,000.00
3	2-32-000-700 - Tr To Roads/Streets Reserve kf-2	15/09/2016	Tr To Roads/Streets Reserve		76,300.00	
4	4-32-000-704 - Roads/Street Reserve kf-2	15/09/2016	Tr To Roads/Streets Reserve			76,300.00
5	2-41-000-700 - Tr To Reserve - WTP kf-3	15/09/2016	Tr To Reserve - WTP		50,000.00	
6	4-41-000-714 - Water Treatment Plant (WTP) Reserve kf-3	15/09/2016	Tr To Reserve - WTP			50,000.00
7	2-42-000-700 - Tr To Utility Reserve kf-4	15/09/2016	Tr To Utility Reserve		20,000.00	
8	4-42-000-700 - Utility Reserve kf-4	15/09/2016	Tr To Utility Reserve			20,000.00

Total Debits: 166,300.00  
 Total Credits: 166,300.00  
 Difference: 0.00  
 Total Non Ledger: 0.00

**#276-2016**  
 MOVED BY Councillor Peley to approve the transfers from reserve and to reserve as budgeted.  
 CARRIED

**Budgetary Control Report as of September 15, 2016**  
 This reflects the transfers to/from reserves and currently shows a surplus but that will change yet as adjustments are made for auditors. Mentioned was that the village currently has \$900,000 liquid funds to cover costs of McNally and Whissel.

**#277-2016**  
 MOVED BY Councillor Holinaty to receive as information the budgetary control report as of September 15, 2016.  
 CARRIED



**UNFINISHED BUSINESS (cont.)**

**7:00 pm #635 Bylaw Hearing for January 1, 2017 Utility Rates**

Village of Nobleford, Schedule "A" of Bylaw 577.

A BYLAW OF THE VILLAGE OF NOBLEFORD, IN THE PROVINCE OF ALBERTA, TO ESTABLISH AND PROVIDE FOR THE LEVYING AND COLLECTING OF CHARGES AND RATES FOR WATER, SEWER AND GARBAGE SERVICE AND TO REGULATE THESE SERVICES WITHIN THE VILLAGE OF NOBLEFORD. WHEREAS the Municipal Government Act, being Chapter M26.1, 1994, of the Revised Statutes of Alberta and amendments thereto, authorizes a Municipal Council to pass bylaws pertaining to public utilities.

NOW THEREFORE, the Council of Village of Nobleford, in the Province of Alberta, duly assembled enacts as follows: THAT it is the intention of Council that each separate provision of the Bylaw shall be deemed independent of all other provisions herein and it is further the intention of Council that if any provisions of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable. SCHEDULE "A"

**SCHEDULE "A" Bylaw #577**, Utility charges and rates for water, sewer, and garbage services.

**RESIDENTIAL RATES**

	<b>2012-2016</b>	<b>2017</b>
Basic Water Rate,	\$24.00 bimonthly	\$24.00
January 1 -December 31 water rate, metered	.60 per m3	.60
Over 100 m3 (22,000 gallons) water rate, metered	1.17 per m3	1.40
Sewage rate	16.00 bimonthly	20.00
Garbage rate	26.00 bimonthly	30.00

**Commercial, Industrial, Institutional, Bulk,**

Basic Water rate	\$24.00 bimonthly	\$24.00
January 1 thru December 31 water rate, metered	1.17 per m3	1.40
Bulk water rate – Double Barons/County rate, metered	2.34 per m3	2.80
Sewage rate	16.00 bimonthly	20.00
Garbage rate	26.00 bimonthly.	30.00

**Water Conveyance rates outside of the corporate limits of Nobleford.** Water is metered.

Excluding Municipalities, a prepaid conveyance agreement with the property owner with a \$600 deposit is required. Barons and County water line rate is cost plus 5% \$1.17 per m3 \$1.40  
 Bulk water, Double Barons/County rate 2.34 per m3, minimum of \$100 bimonthly 2.80  
 Bulk water via hydrant 4.00 per m3 4.00

Properties require a functioning water meter at owners cost, with exterior reader located within 2 meter of front of building closest to street and clear of any obstruction. Properties without operating meters are subject to water billing penalties of \$200.00 bimonthly and disconnection. A \$50.00 reconnection fee shall apply. In the event that no water and sewer services are connected to the property within 2 years from the date of purchase of the property, each lot will be subject to a basic Village utility services charge for sewer and water service as per Village utility rate schedule. Outstanding accounts may be transferred to property taxation accounts.

1 m3 = 219.9612 gallons. 1 cent per gallon = \$2.19 m3 Cost recovery supported by utility rates, not property taxation.

This amendment to Schedule "A" of bylaw 577 shall come into force and effect upon the final passing thereof.

Read a FIRST time this 16 day of August, 2016.

Read a SECOND time this \_\_\_ day of \_\_\_\_\_

Read a THIRD time and FINALLY PASSED this \_\_\_ day of \_\_\_\_\_

Mayor, Don McDowell \_\_\_\_\_ CAO, Kirk Hofman \_\_\_\_\_

No written complaints have been received regarding Bylaw #635 and no citizens in attendance for the hearing. Discussed was the increase in rates for Barons and Lethbridge County. They both preferred this over a one-time payment for their share in the upgrades to the water treatment plant computer controls.

**Bylaw #635 Second Reading #278-2016**

MOVED BY Councillor Pelley that Bylaw #635 be read for the second time.

CARRIED

**Bylaw #635 Third Reading #279-2016**

MOVED BY Councillor Holinaty that Bylaw #635 be read for the third time.

CARRIED

**NEW BUSINESS**

**Bylaw #636 First Reading, Local Improvement Plan, North Railway Avenue, Nobleford**

The local improvement plan has been mailed and waiting for responses. The next step is first reading to the Local Improvement Bylaw, then allow time for a hearing at which time the bylaw will pass or not pass. If it passes, the work gets done and then if an adjustment is needed, it is done once the project is complete. Once the local improvement bylaw is declared law, the village has one year to take action or else the process would have to start over.

So far, 3 properties have made comment saying they support the improvement and some have even asking if 13<sup>th</sup> Street could be done as well. Pioneer has concerns that the land they occupy is part of a CPR agreement and not sure if they should pay or CPR. There are also property owners on north Highway Avenue asking for an improvement. No response has been received from most of the properties, including CPR. There has been no objection or petition to not move forward with paving at this time.

September 6, 2016

**Schedule "A" to bylaw #636, Local Improvement Plan, North Railway Avenue, Nobleford**

The Village of Nobleford is reconstructing north Railway Avenue gravel road and pursuing paving of North Railway Avenue adjacent to your property. All properties adjacent to North Railway Avenue from middle section between 11<sup>th</sup> and 12<sup>th</sup> street, to waste transfer site railway crossing, would be subject to the levy.

The project has part "A" and part "B" and includes excavation of the road to allow for the twinning of a sanitary main sewer line, reconstruction of the road and part "B", a 160 mm asphalt paving overlay. Total cost of this project is estimated at \$1,100,000.00. The Alberta Government has awarded a grant to Nobleford for 70% of cost of sanitary line twinning under Railway Avenue (Excluding paving) up to \$587,000.

**LOCAL IMPROVEMENT PLAN**, North Railway Avenue paving from middle section, between 11<sup>th</sup> and 12<sup>th</sup> street, north to waste transfer site railway crossing. Map attached.

The proposed local improvement is calculated on the cost of the paving only, which is estimated at \$250,000.

If actual cost is less, the levy would be reduced.

The east side of the road is shared with 7 property owners.

The west side of the road is shared by 3 property owners.

50% (\$125,000) of the expense of the total paving cost would be shared between the east side 7 property owners at an estimated amount of \$17,857.00 each.

50% (\$125,000) of the expense of the total paving cost would be shared between the west side 3 property owners at an estimated amount of \$50,000.00 each.

The parcels of land to which the local improvement tax will be imposed and the person liable for the local improvement levy and annual rates of assessment are estimated as follows:

Plan	Block	lot	property owner	parcel	total assessment	Annual assessment
8211236	16	1	Goulden, Ron		\$17,857.00	\$1,785.70
8211236	17	1	Dorchak, Wallace		\$17,857.00	\$1,785.70
1113013	17	12	Neustaeter, Jacob		\$17,857.00	\$1,785.70
1113013	18	6	Galimax Trading Inc.		\$17,857.00	\$1,785.70
1113013	18	7	Galimax Trading Inc.		\$17,857.00	\$1,785.70
1113013	19	6	Noble Concrete Extruders Ltd.		\$17,857.00	\$1,785.70
SE-10-11-23-4			LRWMSC		\$17,857.00	\$1,785.70
4888AB	3	1-5	Village of Nobleford		\$41,667.00	\$4,166.70
4888AB	RLY	11	CPR		\$41,667.00	\$4,166.70
NE-3-11-23-4			Richardson Pioneer		\$250,000.00	\$25,000.00

-The tax rate will be based on each unit of property.

-the total properties to be taxed are 10 (7 on east side of road and 3 and west side of road).

- the estimated tax per property will be \$17,857.00 for east side properties and \$41,667.00 for west side properties

-Estimated cost of the Paving "B", project is \$250,000.00

-The cost of the local improvement will be spread over 10 years

-The estimated interest rate is 0.0%

- Sanitary twinning and road construction "A", is paid 100% by Village reserves and Alberta Government Grant.

-The cost of the asphalt paving "B", local improvement will be split as follows;

Local improvement tax, asphalt paving \$250,000.00  
 TOTAL COST \$250,000.00

BYLAW NO.. 636 OF THE Village OF Nobleford.  
(hereinafter referred to as "the Municipality") IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality of the Village of Nobleford to impose a local improvement tax in respect of all lands that directly benefit from the railway avenue paving local improvement project.

WHEREAS:

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the railway avenue paving local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the highway avenue paving local improvement project has been filed with the Municipality's Chief Administrative Officer. A public hearing will be scheduled after first reading and before final reading of the proposed bylaw.

The Council has decided to set two tax rates based on the number of properties on east and west side of Railway Avenue assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$250,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Benefiting Owners	\$250,000.00
TOTAL COST	\$250,000.00


The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is \$1,785.70 each for 7 east side properties and \$4,166.70 each for 3 west side properties.

All required approvals for the project have been obtained and the project is in compliance with all Acts and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Railway Avenue paving local improvement project the sum of Two Hundred Fifty thousand dollars (\$250,000.00) be collected by way of an annual, local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

READ A FIRST TIME THIS \_\_\_\_ 20\_\_ DAY OF \_\_\_\_ September \_\_\_\_ 2016  
READ A SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_ 2016  
READ A THIRD TIME THIS \_\_\_\_ DAY OF \_\_\_\_ 2016

  
\_\_\_\_\_  
(Mayor)

\_\_\_\_\_  
(CHIEF ADMINISTRATIVE OFFICER)

**Schedule B to Bylaw No. 636  
Local Improvement Plan, North Railway Avenue, Nobleford**

Annual Levy For The Railway Avenue Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment	Amount of Annual Assessment
Seven	\$1,785.70	\$1,785.70
Three	\$4,166.70	\$4,166.70

2. Total number of parcels ten
3. Total annual assessments \$25,000.000
4. Term of annual assessments 10 years
5. Total assessment against all parcels \$250,000.00

**#280-2016**

MOVED BY Councillor Wobick that Bylaw #636 be read for the first time.

CARRIED

**Bylaw #636 Notice of Public Hearing**

VILLAGE OF NOBLEFORD IN THE PROVINCE OF ALBERTA PROPOSED BYLAW NO. 636  
7:00 pm, October 18, 2016 Village of Nobleford Council Chambers

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should, in writing, notify the Chief Administrative Officer no later than 4:00 p.m. on the 14 day of October, 2016. Both written and verbal presentations may be given at the public hearing. A copy of the proposed bylaw may be inspected at the Village of Nobleford office during normal business hours and can be viewed on our website, [www.nobleford.ca](http://www.nobleford.ca)

**#281-2016**

MOVED BY Councillor Pelley to give Notice of Public Hearing for Bylaw #636 for October 18, 2016.

CARRIED

**Bylaw #637 ATCO Franchise Agreement**

The ATCO Franchise Agreement to allow ATCO to come in and service the community is up for renewal. A change was made allowing the village to use the Nobleford Newsletter to give Public Notice. This agreement is not an annual renewal; the previous one was for 10 years and if a new agreement is not made then the previous one just continues.

**Bylaw #637 First Reading**

**#282-2016**

MOVED BY Councillor Holinaty that Bylaw #637 be read for the first time.

CARRIED

**Bylaw #637 Notice of Public Hearing**

THEREFORE, TAKE NOTICE THAT a public hearing to consider the proposed Bylaw No. 637 will be held in the Village of Nobleford's Council Chambers at **7:00 p.m. on the 8 day of November, 2016.**

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should, in writing, notify the Chief Administrative Officer no later than 4:00 p.m. on the 3 day of November 2016. Both written and verbal presentations may be given at the public hearing. A copy of the proposed bylaw may be inspected at the Village of Nobleford office during normal business hours and can be viewed on our website, [www.nobleford.ca](http://www.nobleford.ca)

**#283-2016**

MOVED BY Councillor Wobick to give Notice of Public Hearing for Bylaw #637 for November 8, 2016.

CARRIED

**Natural Gas Contract Option**

DNE Resources has presented options for a natural gas contract with Direct Energy: 1YR Term at \$3.77/GJ, 2YR Term at \$3.82/GJ, 3YR Term at \$3.73/GJ, 4YR Term at \$3.71/GJ, 5YR Term at \$3.72/GJ. ATCO is now able to offer natural gas again which might be an option worth looking into.

**#284-2016**

MOVED BY Councillor Pelley to receive as information the available natural gas contract options and that councillors research options at AUMA.

CARRIED

**REPORTS**

**CAO written Report:** CELL PHONE Telus meeting with President/CEO Darren Entwistle, Telus Board of Directors David Mowat (President and CEO of ATB Financial).  
[http://about.telus.com/community/english/investor\\_relations/corporate\\_team/board\\_of\\_directors](http://about.telus.com/community/english/investor_relations/corporate_team/board_of_directors)  
AXIA Nobleford Videos <https://www.connectiblefta.ca/stories#stories>  
AXIA aerial drone video of Nobleford by AXIA, compressed format to be posted on VON WEBSITE. Nobleford to host LGAA meeting October 27, 2016 at Complex.  
[http://www.vice.com/en\\_ca/video/dopesick-fentanyl-deadly-grip](http://www.vice.com/en_ca/video/dopesick-fentanyl-deadly-grip)  
Traffic bylaw comments, newsletter.

**#285-2016**  
MOVED BY Councillor Wobick to support the CAO meeting with the Telus Board of Directors to pursue better cell phone reception in Nobleford. CARRIED

**#286-2016**  
MOVED BY Councillor Holinaty to support expenditures within the budgeted Governance and Administration mileage and subsistence to pursue better cell phone reception in Nobleford. CARRIED

**Mayor's Written Report:** Sept 9, 2016 First Mayors and Reeves since June. Very light attendance. Nothing major discussed. Very quiet. Meetings will pick up now and be busy until next June.  
VERBAL: Taber is looking to move forward with the materials recycling facility and is looking for support. Has received comments on proposed traffic bylaw changes. A late email today from Centennial Society requesting free rent of Complex, Village policy will be followed.

**Councillors' Written Reports**

- M.W. written report:** None
- P.P. written report:** None, VERBAL: Has received comments on traffic bylaw changes.
- D.V. written report:** None, absent
- D.H. written report:** Attended FCSS board meeting Sept 14, Attended EMS meeting at Lethbridge County Admin bldg Sept 15, VERBAL: FCSS planning a retreat and possible seminar/convention for seniors, and might get building back in Taber.

**#287-2016**  
MOVED BY Councillor Wobick to receive the CAO, Mayor, and Councillors' reports. CARRIED

**INFORMATION/CORRESPONDENCE**

**ATCO Franchise Fee Rate for 2017**  
The annual franchise fee is currently at 0%.

**#288-2016**  
MOVED BY Councillor Pelley to establish the 2017 franchise fee at 0.00%. CARRIED

**MSI Grant Project Approval for 2016**  
MSI approval has been granted for full amount of the loader purchase for \$27,000 and for the remaining \$148,554 funds to be used for the Highway Avenue paving overlay. This money will not be received until a few years from now so Nobleford is self-financing the projects.  
**#289-2016**  
MOVED BY Councillor Pelley to receive as information the 2016 MSI grant project approvals. CARRIED

**FCSS Report**  
**#290-2016**  
MOVED BY Councillor Wobick to receive as information the updates on FCSS as covered in Councillor Holinaty's report.



Councillor Holinaty

**County Emergency Services September 15, 2016 Meeting Report Laird Burton,**

**Council reviewed the Consultant report and Emergency Management Partnership Proposal**

• Councillor Holinaty shared that he felt the intent of the County was to address their concerns perceived as a better way to get everyone to work more formally together. Municipalities in attendance seemed leery and there was definitely some animosity. It is good that we all work together on mutual issues and this may be an opportunity to consider. The reference to economic development was an unusual angle. Nobleford was referenced in the report numerous times. The regional adoption and purchase of similar Digital radios is a concept to consider as they become affordable and possibly phase in the new radios as we needed to replace the old ones. It would depend on the program offered as to whether we would participate.

- CAO Hofman shared that this is the same concept as was brought up 5 years ago when All councils met, then all CAO's and Chiefs and finally just chiefs..... all have failed to be effective. The Municipalities with Emergency Service Departments work well together, we all provide services to the Lethbridge County via a functioning agreement. The County should not be managing our operations. CAO cautions council as recognizing the report as valid as it is the County's commissioned report not ours. County intends to send out an invitation for another meeting.
- Fire Chief Wagner also attended the meeting and felt surprised at the lack of responses from other municipalities. Knowing the history of these meetings and knowing the county's end goal, he felt skeptical and disappointed, that it seemed like a sales pitch, and that the areas being looked at were not reasonable comparisons to this area. It is just another approach to regionalization.
- Implementing ISO (International Standards Organization) standards would add cost and complication and Chief Wagner feels there's no need to because there are no problems. The department runs well, has good policies and safe delivery of them. He sees the Emergency Management Partnership Proposal that was shared as basically just a way of rephrasing regionalization and feels that it may put the departments under the control of the county.
- County will implement Record keeping program, training in October to simplify county practices.
- The Emergency Management Partnership Proposal would see a panel created with representatives from each municipalities. Mayor mentioned that this would incur additional costs and it wouldn't be very beneficial because Nobleford doesn't make any decisions without the approval of council.
- Chief asked if County has any issues with the level of service currently received from Nobleford or other Municipalities. While there is always room for improvement, the department is overall very satisfied. If the county is looking at it from a risk management aspect, perhaps they should be asked what risk they believe they are facing and lets us know specifically what they are, and address them in the agreements.
- Thoughts are that the area is already regionalized as evidenced by how well everyone works together. Discussed was what would happen if no one attends the meetings. Thoughts are that if Nobleford plans not to attend a meeting, they should give notice. What are the other municipalities doing?
- Mayor McDowell shared that he sent email to an acquaintance in the solicitor general's department asking to meet him in Edmonton as he would like to find out if there might eventually be a program for funding the switch to AFFRSC radios. Discussed was that whatever deal is offered, Nobleford be one of the first to agree to participate and then the odds are good that other municipalities will follow.

**#291-2016**

**MOVED BY Councillor Holinaty** that Lethbridge County be informed that Nobleford's position has not changed and is of the opinion that through municipal emergency service agreements we already have healthy partnerships and regionalized practices, and requests that Lethbridge County identify specifically what needs to be fixed or what risk they are trying to manage, and that the village does not support ongoing attendance at meetings and Nobleford council is not prepared to give authority to any type of meeting group without discussion being held at council meetings.

CARRIED

**Meeting Dates**

Shared was that part time public works staff Joe and Logan and Brenda Rathwell with FCSS and guests will be invited to the Christmas party as well as.

**#292-2016**

**MOVED BY Councillor Pelley** to accept the meeting dates

Regular Council meetings are at 6:30 pm.

21 regular Council meetings in 2016, 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays

- Oct 18 – Organization meeting, #637 paving railway avenue bylaw hearing
- Nov 8 – #637 ATCO Bylaw hearing
- Nov 22- budget
- Dec 6
- January 3, 2017
- AUMA: Oct 5-7 (DM, PP, KH)
- Energize Workshop: Oct 21-23 (KH)
- Christmas Party – (tentative for Tuesday December 20) private room for 24 to 28 people.

CARRIED

**In Camera, Land –9:13 pm  
#293-2016**

MOVED BY Councillor Holinaty to go in camera at 9:13 pm.

CARRIED

**Out of Camera – 9:49 pm  
#294-2016**

MOVED BY Councillor Pelley to go out of camera at 9:49 pm.

CARRIED

**#295-2016**

MOVED BY Councillor Wobick to inform farm land owner that the value of any donated land to the village will be determined upon his sale of a significant parcel size, and that market value will be considered when issuing a charitable receipt.

CARRIED

**CAO Vacation Carried Forward**

- CAO receives 6 weeks paid vacation per year and time off in-lieu for Council meetings, estimated at 84 hours for 2016. At present, CAO has taken 1 week vacation for 2016 and has cancelled planned vacation time in February, March, July, August and October due to staff and village responsibilities. CAO plans to take time off in December to use all time in-lieu. There will be an estimated unused 5 weeks of vacation time owed to CAO.
- CAO request that unused vacation time be carried into 2017, or paid out in 2016 and additional time off without pay approved for 2017.
- CAO request to be away an estimated 8 weeks starting approximately January 9, 2017.
  - CAO will attend Jan 3, 2017 Council meeting and be absent for the 4 council meetings following.
  - The 2017 interim operating budget would be ready for council approval at the Nov 22, 2016 meeting.
  - 2016 audit prep will be done in December 2016 with the CAO and YPM auditor.
  - Clerical Audit prep will be done by Assistant to CAO as was done last year for 2015 audit.
  - Audit would be presented to Council in April 2017, same as in 2016.
  - 2017 Budget finalized in March / April 2017 and Tax bylaw April 2017, as done in the past.

During the absence of Nobleford CAO Kirk Hofman, Assistant to CAO Karen Feenstra will be acting CAO, unless Nobleford Council resolves otherwise;

If Karen is Absent, Logan Howes shall be considered Acting CAO,

If Logan is Absent Lisa Wiebe shall be considered Acting CAO,

If Lisa is absent, Cody Hofman shall be considered Acting CAO.

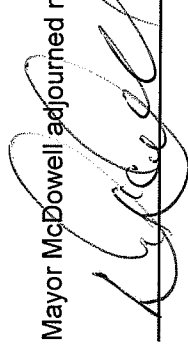
**CAO Vacation, 8 Weeks Away January 9, 2017 to March 10, 2017  
#296-2016**

MOVED BY Councillor Pelley to receive information and approve CAO vacation request and to carry forward into 2017 up to 5 weeks of unused 2016 paid vacation time to be used starting January 9, 2017 during 8 week absence.

CARRIED

**ADJOURNMENT**

Mayor McDowell adjourned meeting at 10:00 pm



Mayor



Administrator